

**PEOTONE PUBLIC LIBRARY DISTRICT
SPECIAL BOARD MEETING MINUTES
JULY 8, 2026**

Location: Peotone Library Meeting Room

Call to Order: 6:00 p.m. by M. Horne, Library Board President

Pledge of Allegiance

Roll Call: Taken by M. Horne: S. Chisausky - Present, M. J. Carlson - Present, S. Dascenzo - Present, M. Horne - Present, J. Oliver - Present, B. Patek - Present. B. Markus - Present

Approval of Minutes: N/A

Public Forum: N/A

Unfinished Business: N/A

New Business:

1. The Board discussed the two potential organizational chart options and potential position descriptions.
 - a. Trustee Dascenzo motioned to approve the org chart and job description for option 1.
 - b. Trustee Chisausky seconded the motion.
 - c. Library Board President Horne took Roll Call Vote: Trustee Chisausky – aye, Trustee Carlson – aye, Trustee Dascenzo – aye, Trustee Horne – aye, Trustee Oliver – nay and Trustee Patek – nay, Trustee Markus – aye
 - i. Ayes – 5, Nays – 2, Abstain – 0, Absent – 0
 - ii. Motion carried.
2. The Board discussed in depth the updated Employee Handbook.
 - a. Trustee Dascenzo motioned to approve the updated Employee Handbook.
 - b. Trustee Markus seconded the motion.
 - c. The motion was then amended by Trustee Dascenzo to approve Option 1 of Section 104.3 Promotions and Reassignments.
 - d. Trustee Patek seconded the motion.
 - e. Library Board President Horne took Roll Call Vote: Trustee Chisausky – aye, Trustee Carlson – aye, Trustee Dascenzo – aye, Trustee Horne – aye, Trustee Oliver – aye and Trustee Patek – aye, Trustee Markus – aye
 - i. Ayes – 7, Nays – 0, Abstain – 0, Absent – 0
 - ii. Motion carried.
3. The Board further discussed the Section 503 Tuition Reimbursement, making clarifying comments.

- a. Trustee Carlson motioned to approve the updated Employee Handbook with amendments to Section 503.2, stating that an employee must agree to continue employment with the library for twelve (12) months after being awarded the Tuition Reimbursement, or be subject to repayment of the reimbursement.
- b. Trustee Patek seconded the motion.
- c. Library Board President Horne took Roll Call Vote: Trustee Chisausky – aye, Trustee Carlson – aye, Trustee Dascenzo – aye, Trustee Horne – aye, Trustee Oliver – aye and Trustee Patek – aye, Trustee Markus – aye
 - i. Ayes – 7, Nays – 0, Abstain – 0, Absent – 0
 - ii. Motion carried.

Director's Comments: N/A

Trustee Comments: N/A

Adjournment: Trustee Patek moved to adjourn the special board meeting. Trustee Dascenzo seconded the motion. Voice vote taken by M. Horne: All in favor: 7 Ayes, 0 Nays, 0 Absent. Motion carried. Meeting adjourned at 6:59 p.m.