

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
JUNE 18, 2026**

Location: Peotone Library Meeting Room

Call to Order: 631 p.m. by M. Horne, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by M. Horne: S. Chisausky – Present, M.J. Carlson – Present, S. Dascenzo – Absent, M. Horne – Present, J. Oliver – Present, B. Patek – Present, B. Markus- Present at 633p.m.
Others attending: Director Sarah Ehlers and Sarah Geekie, PPLD staff member

Consent Agenda

- Approval of PPLD Regular Board Meeting Minutes from May 21, 2026 with no additions or corrections made.
- Committee Reports: N/A
- Director's Report: See attached Director's Report.
- **Motion to adopt** the Consent Agenda was made by Trustee Carlson and Seconded by Trustee Patek. All in favor: 6 ayes, 1 absent, 0 Nays, 0 abstain. Motion carried.

Financial Reports and Approval of bills payable

- Trustee Markus motioned to approve the payment of the bills from May 21 – June 18, 2026 Trustee Chisausky seconded the motion. Library Board President Horne took Roll Call Vote: Trustee Chisausky – aye-, Trustee Carlson – aye-, Trustee Dascenzo – absent -, Trustee Horne – aye- , Trustee Oliver – aye and Trustee Patek – aye- Trustee Markus – aye; Ayes-6 Nays-0, Abstain- 0, Absent – 1. Motion carried.
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Public Forum: N/A

Unfinished Business:

- Director S. Ehlers started giving a power point presentation on the Budget Proposal for FY26_27
- B. Patek made a motion to move item H.(d.) the hours of operation (under New Business) to Unfinished Business before finishing the Budget Proposal presentation. M. Horne seconded the motion. All in favor : 6 ayes; 1 absent. Motion carried. Discussion ensued about keeping current library hours or changing them..
- B. Markus motioned to close the library at 7 p.m. Monday through Thursday effective August 1, 2026. J. Oliver seconded the motion. Roll Call vote taken by M. Horne: Trustee Chisausky – aye-, Trustee Carlson – aye-, Trustee Dascenzo – absent -, Trustee Horne – aye- Trustee Oliver – aye and Trustee Patek – aye- Trustee Markus – aye; Ayes-6 Nays- 0, Abstain- 0, Absent – 1. Motion carried.
- M. Horne made a motion to move item number H.(b.) under New Business to Unfinished business before hearing the remainder of the Budget proposal FY26_27. S. Chisausky seconded the motion. All in favor: 6 ayes; 1 absent. Motion carried. Discussion on whether or not to engage the auditors for financial reports for this year took place.
- S. Chisausky moved to NOT engage an audit for the financial reports for this year. M.J. Carlson seconded the motion. Roll Call vote taken by M. Horne: Trustee Chisausky – aye-,

Trustee Carlson – aye-, Trustee Dascenzo – absent -, Trustee Horne – aye- Trustee Oliver – aye and Trustee Patek – aye- Trustee Markus – aye; Ayes-6 Nays- 0, Abstain- 0, Absent – 1. Motion carried.

- J. Oliver moved to go into Closed Session Meeting to discuss staff salaries and hours before passing the budget proposal. M.J. Carlson seconded the motion. All in favor: 6 ayes; 1 absent. Motion carried.
- Regular board meeting resumed at 8:17 p.m.
- After hearing the remainder of the options for the budget through the power point presentation, M.J. Carlson moved to pass the amended budget proposal which leaves up to \$78,000.00 in reserves. It will also cut health insurance cost to \$31,000.00 from \$45,000.00 B. Markus seconded the motion. Roll Call vote taken by M. Horne: Trustee Chisausky – aye-, Trustee Carlson – aye-, Trustee Dascenzo – absent -, Trustee Horne – aye- Trustee Oliver – aye and Trustee Patek – aye- Trustee Markus – aye; Ayes-6 Nays- 0, Abstain- 0, Absent – 1. Motion carried.
- The new budget will go into effect on July 1, 2026.
- M.J. Carlson moved to pass the amended Resolution to adjust library staff salaries for the PPLD . S. Chisausky seconded the motion. Roll Call vote taken by M. Horne: Trustee Chisausky – aye-, Trustee Carlson – aye-, Trustee Dascenzo – absent -, Trustee Horne – aye- Trustee Oliver – aye and Trustee Patek – aye- Trustee Markus – aye; Ayes-6 Nays- 0, Abstain- 0, Absent – 1. Motion carried. The document for this Resolution was signed by the library president, M. Horne and board Secretary, B. Patek and given to the Library Director.

New Business:

- Elections of officers was conducted by nominations from the floor. M. Horne was nominated for president; B. Patek was nominated for vice president; B. Markus was nominated for secretary; S. Chisausky was nominated for treasurer. Voice vote was taken by M. Horne: All in favor: 6 ayes; 1 absent; 0 Nays; 0 Abstain. Nominations carried.
- Discussion of when to have a Committee of the Whole meeting to go over and approve the new employee handbook.
 - a. Sarah Ehlers will provide a printed copy of the handbook.
 - b. The meeting to discuss it will be held on July 8, 2026 at 6 p.m.
- J. Oliver moved to approve the Circulation Policy. M.J. Carlson seconded it. Voice vote was taken by Library president M. Horne: All ayes: 6 Nays-0; Absent-1. Motion carried. The Circulation Policy Approval document was signed by the Board President, M. Horne and Board Secretary B. Patek. It was given to the library director, S. Ehlers.

Director's Comments: S. Ehlers brought it to the board's attention that the library needs a programming policy.. Sarah had not heard back about the security grant yet.

Trustee Comments: J. Oliver shared that she thought perhaps the library director only needs to send an email to one trustee for making the decision for an emergency closing due to bad weather. Or if sent to all trustees, that it should be sent as a group email with the ability to see others' responses.

Adjournment: Trustee Oliver moved to adjourn the regular board meeting. Trustee Chisausky seconded the motion. Voice vote taken by M. Horne: All in favor: 6 Ayes; 0 Nays; 1 Absent. Motion carried. Meeting adjourned at 8:57 P.M.

Next Regular Board Meeting July 16, 2026, at 6:30 p.m.

Bonnie Patek, Secretary of the Board of Trustees; Peotone Public Library District