

**PEOTONE PUBLIC LIBRARY DISTRICT  
REGULAR BOARD MEETING MINUTES  
September 18, 2018**

**Location:** Library Meeting Room.

**Call to Order:** 6:37 pm by Sandra Gall, Library Board President.

**Pledge to the U.S. Flag:** Recited.

**Roll Call:** Taken by S. Gall, President: M. Baker present, M. Cann: present, S. Gall: present, D. Ladislas: present, K. LeClaire: present, J. Mills: present, Ann Nagle, absent at Roll Call (6:45pm).

Others attending: Noreen Bormet: Library Director, Ruth Welzen: Bookkeeper, Trevor Debelak, CPA Mack & Associates, P.C. Certified Public Accountants

**Public Forum:** None attending.

**Minutes – Approval of:**

**Regular Board Meeting Minutes: August 21, 2018:** No additions or corrections. Trustee Ladislas moved to approve minutes, seconded, all in favor, none opposed. Motion carried.

**Bills from August 15-31, 2018 and September 1-11, 2018** Trustee Baker moved to approve payment of bills, seconded, all in favor, none opposed. Motion to pay bills carried. Filed for audit.

**Financial Report:** Trustee Mills moved to file for audit, seconded, all in favor, none opposed. Motion carried. Financial report filed for audit.

**Director’s Report:** See attached Director’s Report. Additional comments by Director Bormet: Looking for Trustees to assist at Fall events in Peotone and Monee. Sign-up sheets provided.

**RAILS News:** Continuing Education classes important for Library Staff and Board for Per Capita requirement trainings FY 2019. Prairie Cat has asked Library to be one of the Explore More Illinois trial libraries, which will feature a link to enter patron’s library card number, get passes for museums etc. Peotone Library is hosting SAIL meeting here September 20, speaker from ComEd coming to speak on topic of ComEd Energy Efficiency Program for public entities. Fossil Ridge Library will speak on the topic of security.

**LIBRARY BUILDING:** Experiencing problems with outside door opener. No answers yet for HVAC unit replacement. Exploring Solar Plan for building, possibly reduce energy costs by 18%.

**MONEE News:**

- Trustee Holstein resigned.
- Looking into installing mobile security cameras (Blue Eye) around the village.
- Still in process of reviewing golf cart and chicken ordinances.

**PEOTONE News:**

- In process of search for Village Administrator.
- Sat. Nov. 3, 2018 - Chamber of Commerce hosting Business Expo at Peotone High School 9am-Noon
- Village Fall Fest Sat. Oct. 20, 1-3pm Friends of Library assisted last year’s Trunk or Treat event, Board members available to help this year?

**OLD (Unfinished) BUSINESS:**

Johnson Controls (Tyco) new system installed is working.

**Tech Savvy Trustees** – Trustee Facts on File –Review Chapters 6-16. Education: Trustees requested to complete at least one free online education opportunity, focusing on the needs of the Library.

**NEW BUSINESS:**

**Annual Audit by Mack & Associates P.C.** - Presented by Trevor Debelak, CPA. (Following Financial Report).

**Ordinance2018-05** - Establishing Dates of Regular Meetings of the Board of Trustees of the Peotone Public Library District for the Calendar Year January 2019- December 2019 – Adopted by Roll Call Vote: 7 ayes, 0 nays, 0 absent, 0 abstain.

**Move to adjourn** by Trustee Ladislas, seconded. All in favor, none opposed. Motion carried.

**Adjournment:** 7:40 pm.

**Next Regular Board Meeting:** October 16, 2018 6:30pm

Respectfully Submitted,

Karen LeClaire ,  
Secretary, Peotone Public Library District