

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
February 20, 2018**

Location: Small Library Meeting Room.

Call to Order: 6:30 pm by Sandra Gall, Library Board President.

Pledge to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, President: M. Baker: present, M. Cann: present, S. Gall: present, D. Ladislas: present, K. LeClaire: present, J. Mills: absent. Vacancy.

Others attending: Noreen Bormet: Library Director, Ruth ~~Welzen~~^{Absent}: Bookkeeper

Public Forum: None attending.

Minutes – Approval of:

Regular Board Meeting Minutes: January 16, 2018: With 1 correction: remove “with correction”. Trustee Cann moved to approve minutes with correction, seconded, all in favor, none opposed. Motion carried.

Bills from January 9, 2019 – January 31, 2018 and February 1-13, 2018 Trustee Baker moved to approve payment of bills, seconded, all in favor, none opposed. Motion to pay bills carried. Filed for audit.

Financial Report: Trustee Baker moved to file for audit, seconded, all in favor, none opposed. Motion carried. Financial report filed for audit.

Director’s Report: See attached Director’s Report. Additional comments by Director Bormet: Requested Trustees to check if binders of Library Policies might be checked out, please return so updated policies can be added to them, when needed. Reminded Trustees beginning in 2018, the Will County Clerk will be sending out the Statement of Economic Interest Filings by email. Look for more information from the Clerk’s office in March by email on how you are to file.

RAILS News: Working on Strategic Plan. Update: 85% delivery in 2-day turn-overs.

LIBRARY BUILDING: 4 HVAC units have been replaced. Smallest unit had a power surge and burned. Recommended to get surge protectors for each unit. Getting estimates for surge protector for HVAC units. Trustee Baker moved to put surge protectors on HVAC units, seconded, all in favor. Motion carried.

NICOR Representative came to announce the gas meter would be replace next month (March) in early hours before library opens. Ceiling tile in Children’s Area has leaks, under observation.

MONEE News:

- Village in process of updating website.
- Chamber of Commerce working on Joliet Slammers baseball outing for July.
- Planning for Illinois Bicentennial for Fall Fest begun.

PEOTONE News:

- Mexican Restaurant has closed.
- Car Show planned for July 28, 2018.
- New Fire Station Address: 555 Pearl Drive.

OLD (Unfinished) BUSINESS:

Tech Savvy Trustees – Trustees requested to visit RAILS website.

ILA Legislative Breakfast (2/16/18)-information shared by attendees.

ILA Trustee Workshop (2/17/18) - Trustee Advocacy Workbook -will be discussed at future meeting.

Trustee Memorial – Plans for bench were presented by Director Bormet, she will check with other libraries to see what memorials have been done in the past for passing board members.

NEW BUSINESS:

Review of Trustee Application: Information will be posted in newspaper for interested applicants.

Closed Session pursuant to 5 ILCS 120/2 “Discussion of minutes of meetings lawfully closed under this Act, whether for approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06”

-Trustee Ladislas moved to open Closed Session at 7:44 pm, seconded. All in favor, motion carried.

Closed Session ended 7:57 pm.

Trustee Baker moved to keep Closed Session minutes of June 20, 2017 confidential, seconded, all in favor. Motion carried.

Move to adjourn by Trustee Ladislas, seconded. All in favor, none opposed. Motion carried.

Adjournment: 7:58 pm.

Next Regular Board Meeting: March 20, 2018, 6:30pm.

Respectfully Submitted,



Karen LeClaire,
Secretary, Peotone Public Library District