

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
June 19, 2018**

Location: Small Library Meeting Room.

Call to Order: 6:30 pm by Sandra Gall, Library Board President.

Pledge to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, President: M. Baker: absent, M. Cann: present, S. Gall: present, D. Ladislas: present, K. LeClaire: present, J. Mills: present, Ann Nagle (absent at roll call) present later.
Others attending: Noreen Bormet: Library Director, Ruth Welzen: Bookkeeper

Public Forum: None attending.

Minutes – Approval of:

Regular Board Meeting Minutes: April 17, 2018: One correction to read: Trustee Mills: “Present”. Trustee Mills moved to approve minutes, seconded, all in favor, none opposed. Motion carried.

Regular Board Meeting Minutes from May 15, 2018: No additions or corrections, Trustee Ladislas moved to approve minutes, seconded. All in favor, motion carried.

Bills from May 8, 2018 –May 31, 2018 and June 1-12, 2018 Trustee Ladislas moved to approve payment of bills, seconded, all in favor, none opposed. Motion to pay bills carried. Filed for audit.

Financial Report: Trustee Mills moved to file for audit, seconded, all in favor, none opposed. Motion carried. Financial report filed for audit.

Director’s Report: See attached Director’s Report. Additional comments by Director Bormet:

Audit will take place August 7, 2018 by Chris from Mack and Associates. Director Bormet and R. Welzen, Bookkeeper, will be present. July 7 Kid’s Day in Monee 9:30-1pm., Director Bormet seeking a volunteer from Board to assist staff at Library Booth. Block Party in Peotone June 22-23 from 4-7pm.

Phyllis Baker will be honored for 100th Birthday June 24, 2018 at open house reception.

RAILS News: Non-resident card fee structure due June 30, 2018. RAILS website featured article in May 30 edition on 13 visitors from China.

LIBRARY BUILDING: Trustee Cann moved to approve installation of panic button by Youth Services area, seconded, motion passed. CO2 meters installed in meeting room and staff first aid box. HVAC Units: review of past bills. Waiting for price for installation of camera by Protective Associates. Trustee Nagel moved to accept upgrade by Webfoot, seconded. All in favor, none opposed. Motion passed.

MONEE News:

- Village in process of updating website, continuation.
- Monee Day Joliet Slammers Trip to be held July 21 at \$10. Per ticket.
- Recording Village meetings and posting on their website.

PEOTONE News:

- Block Party June 22-23 on 2nd Street, Peotone.
- Village accepting bids for sidewalks.
- Delay for light at Corning and Route 50 intersection due to utility lines relocation.

- Recording Village meetings and posted on their website.
- Combined Peotone /Manteno Chamber of Commerce after Hours to be held July 14 at Game On.

OLD (Unfinished) BUSINESS:

Tech Savvy Trustees – Board members' assignment this month is to visit RAILS website, view podcasts.

Management Association: Employee Benchmark revisit. Trustee Nagel moved to accept proposal, seconded. All in favor, motion carried.

Employee Handbook- Modification: 4.4.4 Compensation: Direct Deposit information. Trustee Mills moved to adjust wording as noted, seconded. All in favor, motion passed.

Memorial Bench and Flowers: many favorable compliments.

NEW BUSINESS:

Ordinance 2018-01: Prevailing Rate of Wage: Read by Director Bormet. Verbal Roll Call Vote by President Gall: 6 ayes, 1 absent, 0 nays.

Move to adjourn by Trustee Cann, seconded. All in favor. Adjourned at 7:38pm for closed session pursuant to ILCS 120/2.

Trustee Nagle moved to open Regular Session, seconded. All in Favor. Regular Session opened at 7:58pm. Trustee Cann moved to approve suggested 2018-2019 Staff Salaries, seconded. All in favor, motion carried.

Move to adjourn by Trustee Cann, seconded. All in favor, none opposed. Motion carried.

Adjournment: 8:07 pm.

Next Regular Board Meeting: July 17, 2018, 6:30pm.

Respectfully Submitted,



Karen LeClaire,
Secretary, Peotone Public Library District