

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
October 16, 2018**

Location: Library Meeting Room.

Call to Order: 6:30 pm by Sandra Gall, Library Board President.

Pledge to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, President: M. Baker present, M. Cann: present, S. Gall: present, D. Ladislas: present, K. LeClaire: absent, J. Mills: absent, Ann Nagle, absent.

Others attending: Noreen Bormet: Library Director and Ruth Welzen: Bookkeeper

A motion was made by Trustee Cann to have N. Bormet act as recording secretary in the absence of Secretary LeClaire, seconded. All in favor, motion carried.

Public Forum: None attending.

Minutes – Approval of:

Public Hearing Meeting Minutes: September 18, 2018 – No corrections. Trustee Ladislas moved to approve minutes, seconded, all in favor, none opposed. Motion carried.

Regular Board Meeting Minutes: September 18, 2018 - No corrections. Trustee Baker moved to approve minutes, seconded, all in favor, none opposed. Motion carried.

Bills from September 11-30, 2018 and October 1-9, 2018 Trustee Baker moved to approve payment of bills, seconded, all in favor, none opposed. Motion to pay bills carried. Filed for audit.

Financial Report: Trustee Cann moved to file for audit, seconded, all in favor, none opposed. Motion carried. Financial report filed for audit.

Director's Report: See attached Director's Report. Additional comments by Director Bormet: Illinois State Library presented an interesting program at ILA on the Veterans' Project. Reminder that the Library will be a polling place on Tuesday, November 6 for Will Township precinct 1.

RAILS News: The new RAILS logo is now being used on the website and marketing materials. Recommendations are being accepted for the Explore More Illinois feature. There is a page on the website to direct possible host locations.

LIBRARY BUILDING: Parking lot light (across from the Library) is at 1/3 capacity. Struhbar Electric has been out and part has been ordered. HVAC proposal is in your packet for tonight.

MONEE News:

- Trustee Holstein resigned – Heidi Gonzales has been appointed to the position.
- Halloween Happenings will be on October 19 (6-8pm) at Firemen's Park.
- Police Department will conduct testing for future hiring.

PEOTONE News:

- Business Expo for November 3, 2018 has been cancelled due to lack of sign-ups.
- Christmas in the Village – Saturday, December 8, 2018. Parade in the evening again this year.

OLD (Unfinished) BUSINESS:

Tech Savvy Trustees – Trustee Facts on File – Per Capita Requirements will be reviewed at the November 20, 2018 meeting.

HVAC Unit Replacement – Monee Peotone Heating Cooling proposal reviewed and a motion was made to have the final three units on the roof replaced by Trustee Baker, seconded. All in favor, none opposed. Motion carried.

NEW BUSINESS:

LIMRiCC Insurance 2019 – Trustees reviewed plans presented for 2019 from LIMRiCC. BCBS medical insurance has a 2% increase in cost, vision and dental have no increases for 2019. It was decided to keep the 2018 plan and offer 85%/15% to the employees currently on plan. Motion made by Trustee Baker, seconded. All in favor, none opposed. Motion carried.

Security Camera Policy - Due to the updates to the camera equipment, signage has been added to the entry door notifying the public of the internal cameras. Trustees reviewed the security camera policy and a motion was made by Trustee Cann and seconded. All in favor, none opposed. Motion carried.

Ordinance 2018-06 – An Ordinance for the levying and collecting the taxes for the Peotone Public Library District (draft) – Information - Director Bormet explained the procedure for preparing the figures that create the levy amount, which will be voted on at the November 20, 2018 meeting.

Move to adjourn by Trustee Ladislas, seconded. All in favor, none opposed. Motion carried.

Adjournment: 7:31 pm.

Next Regular Board Meeting: November 20, 2018 following the Public Hearing at 6:30 pm.

Respectfully Submitted,



Noreen Bormet,
Acting Secretary, Peotone Public Library District