

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
May 15, 2018**

Location: Regular Library Meeting Room.

Call to Order: 6:34 pm by Sandra Gall, Library Board President.

Pledge to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, President: M. Baker: present, M. Cann: absent, S. Gall: present, D. Ladislas: present, K. LeClaire: absent, J. Mills: absent. Vacancy.

Others attending - Noreen Bormet: Library Director, Ruth Welzen: Bookkeeper. Ann Marie Nagel, resident.

Public Forum: None

Minutes – Approval of: Regular Board Meeting Minutes: April 17, 2018: No additions or corrections. Trustee Ladislas moved to approve minutes, seconded, all in favor, none opposed. Motion carried.

Bills from April 11, 2018 –May 8, 2018 Question about payment to Positive Promotion explained it is for adult items for 2018 SRP. Trustee Baker moved to approve payment of bills, seconded, all in favor, none opposed. Motion to pay bills carried. Filed for audit.

Financial Report: Trustee Cann moved to file for audit, seconded, all in favor, none opposed. Motion carried. Financial report filed for audit.

Director’s Report: See attached Director’s Report. Additional comments by Director Bormet: The salary schedule is due to be reviewed before the end of 2018. Included in this month’s packet is a proposal from Management Association for discussion at June’s board meeting. Board binders are available for review. She asked the board to consider listing a “wish list” for the upcoming fiscal year (2018-19).

RAILS News: The Strategic Plan is an ongoing project for RAILS. The latest copy of the Membership Standards approved by the RAILS Board is on their website (included in your board packet).

LIBRARY BUILDING: The lighting project is about completed; ComEd is reviewing a few items. The memorial bench for Diane Stacy is ready to be placed outside; just need a location.

MONEE News:

- Monee Police will be participating in Dunkin Donuts “Cop on Top” May 18 to benefit Special Olympics.
- Monee Village TIFF meeting set for May 23 at the Village Hall
- Love Monee is on Saturday, August 4; need volunteers to work the book-recycling table (Noon – 3pm).

PEOTONE News:

- Garage Sale Days June 15-16 sponsored by Peotone Chamber of Commerce.
- Peotone Clean-up Day set for Saturday, May 19
- Block Party June 22-23 on Second Street, Peotone. Sign-up sheet for Library table passed around.
- Tree planting around town has begun.
- Aqua Water will be billing on a monthly basis instead of the Village current quarterly bill.

OLD (Unfinished) BUSINESS:

Tech Savvy Trustees – This month trustees will explore the FindMoreIllinois.org overlay website sponsored by RAILS.

Appointment of Library Trustee – Ann Marie Nagel was appointed to fill the vacancy of library trustee. President Gall read the oath of office, which Trustee Nagel signed.

NEW BUSINESS:

Nonresident Cards – After discussion about the yearly fee that is charged for nonresidents which must be done annually and posted on RAILS website, Trustee Baker motioned that the nonresident card's yearly fee remain at \$85. All in favor, none opposed. Motion carried.

Employee Handbook Modification – In an attempt to modernize payroll, the option to have direct deposit will be offered to employees beginning July 1, 2018. Trustee Nagel motioned to update page 4 section 4.4.4 Compensation to reflect this update. Seconded, all in favor, none opposed. Motion carried.

Working Budget - Director Bormet presented the 2018-19 Working Budget. Trustee Ladislav motioned to accept the 2018-19 Working Budget, seconded, all in favor, none opposed. Motion carried.

Move to adjourn by Trustee Ladislav, seconded. All in favor, none opposed. Motion carried.

Adjournment: 7:35 pm.

Next Regular Board Meeting: June 19, 2018, 6:30pm.

Respectfully Submitted,



Noreen Bormet,
Acting Secretary, Peotone Public Library District