

PEOTONE PUBLIC LIBRARY DISTRICT

DATE: April 21, 2015

Library Board Minutes

Call to Order: 6:31pm by S. Gall, Board President

Pledge to U.S. Flag: Recited.

Roll Call: taken by S. Gall. M. Baker-present, M. Cann - present, S.Gall –present, K. LeClaire – present, A.M. Manning-Nagel –Absent, J.Mills – present, D. Stacy –present.

Others attending: Noreen Bormet –Library Director, Ruth Welzen – Bookkeeper, Laura Tovo - Circulation Clerk

Public Forum: None attending.

Minutes from March 17, 2015: Correction: Under New Business: Identity Protection Plan was adopted and approved- a ~~comma~~ ^{comma} was added: as, Motion to approve minutes as corrected by M. Baker, seconded by D. Stacy. All in favor, none opposed, motion carried.

Bills from April 1 – April 14, 2015: Discussion of American Funds - Simple IRA, 2 separate entries in report (1 is staff contribution, other is library contribution. Motion to pay bills by M. Baker, Seconded by J. Mills, All in favor, and none opposed. Motion carried.

Financial Report: No questions. Motion to file by M. Cann, seconded by J. Mills all in favor, none opposed, filed for audit.

Director's Report: See attached.

- Laura Tovo, Circulation Clerk, gave Board description of her duties – versatility in duties including patron guidance, check in-check out of materials, book repair, general interest in patrons, and work with them to guide them in material selection. In environment- make sure everything is clean and well-stocked, decorate for seasons, cleaning/ general housekeeping, genealogy, e-classes, bulletin board information. When asked by Board if she had any suggestions or comments she remarked inquired as to if the grassy area next to the parking lot might be used, perhaps for a picnic bench, but prefers idea of presenting plays in the side area. Was noted the village rule prohibits use of loud speaker, sound system or amplifier without permit.
- LACONI Dinner- Noreen will email more information to board.
- Severe Weather Spotting Training course was held March 30. Noreen and Karen L. attend and received Certificates.
- EDGE Workshop going well. Noreen took all 4 classes, now in planning stage to see which ^{areas} ~~name~~ we need to focus on.
- Farmer's Market - Has staff signed up ,gave list of dates to Friends of library to see if one can sign up to partner at each event with a staff member, toward goal of having staff & Friend of Library at each event at our table.
The market will be on the 2nd and 4th Saturday of June - September at corner of Railroad and North St. by American Legion Hall.
- KALA Dinner last Friday – Held at Kankakee Library then walked to Grapes & Hops. Nice time, nice program.

- Friends of Library candy sales going well. Final draft of by-laws being worked on. President- Steve Stevens,
Treasurer- Christy Tongren, Vice-President- Sandy Dzurny, Marketing-Peggy Schwiesow.
- Grant was awarded, thermostats will be installed soon.
- May 19th – Oath of Office, take photo of the Board. We will work on budget, ask staff and friends of Library their “Wish List”. Sandy suggests a gazebo or pergola. Noreen Bormet likes the idea of a pergola with shades on the sides that can be drawn up. After election Board will be issued new business cards.

RAILS News: Delegates Assembly meeting will be at Big Bear Lodge in Utica next Monday. Election Committees rules being formed.

Library Building: Next big project: replacing back door, replace gutters above first?, place in next year’s budget. Murray Door estimate: \$13,214.00 - It’s under \$20,000.00, so estimates are sufficient. J. Mills suggested going to Loew’s and will be contacting them.

Monee News: Doc’s drugstore closed this past month. Noreen will be stopping in Monee to pick up Golf Vista surveys to get ideas on programming for residents.

Peotone News: Peotone Chamber of Commerce Business after Hours Meeting - Chamber meeting at Sammy’s Pizza. Noreen and Karen attended. 1st Community Bank gave a presentation on Social Security plans, to your best advantage. Village Board meeting - asking to waive impact fees for Village to attract new business. 3 new village Trustees were elected. April 7th, 2015.

Old Business: Parking lot: Estimates for seeding discussion took place. Noreen will confirm - if we decide to have work done by Werner, if it “doesn’t take” he will replace? In effect- if grass seed fails to grow, Werner will guarantee and add extra dirt. M. Baker Motions to have grass planning by Werner. M. Cann seconded. Roll call vote by S. Gall: D. Stacy Aye, M. Baker –Aye, J. Mills –Aye, M. Cann – Aye, K. LeClaire –Aye, S. Gall –Aye. 6 Ayes, 0 Nays, all in favor, motion carried.

Edge Workbook- pertaining to Per Capita Grant, N. Bormet will take a look at this at Edge workshop.

D. Stacy inquired if one of the Friends of Library were contacted to do planting of Profusion Zinnias, N. Bormet responded that a teen needing community service hours could plant on a Friday. D. Stacy will buy 4 flats at Woldhuis \$50-60, Karen and Diane will tend plants until planting time May 17 or 24.

New Business: Disaster Plan Discussion: Discussion correction- would like to table this until next month - May Board Meeting.

Trustee Workshop ATLAS Workshop in Tinley Park May 16 ~~AM~~.

Motion to adjourn by M. Cann, seconded by J. Mills. All in favor. Motion carried. Meeting adjourned at 7:57 pm.

Next Regular Board Meeting: May 19, 2015 at 6:30 pm.

Respectfully Submitted,


Karen LeClaire, Secretary