

**PEOTONE PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES
April 18, 2017**

Location: Library Meeting Room.

Call to Order: 6:32 pm by Sandra Gall, Library Board President.

Pledge to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, President: M. Baker: present, M. Cann: present, S. Gall: present, K. LeClaire: present, D. Ladislav: present, J. Mills: absent, D. Stacy: present.

Others attending: Noreen Bormet: Library Director, Sharon Garner: IT/Assist. Director, Ruth Welzen: Bookkeeper.

Public Forum: None attending.

Regular Board Meeting Minutes: from March 21, 2017: Additions or corrections: none. Trustee Ladislav moved to approve minutes, seconded, all in favor, motion carried.

Bills from April 1, 2017 – April 11, 2017: Following discussion, Trustee Stacy moved to approve payment of bills, seconded. All in favor, none opposed. Motion to pay bills carried. Filed for audit.

Financial Report: Trustee Baker moved to file for audit, seconded. All in favor, none opposed. Motion carried. Financial report filed for audit.

Director's Report: See attached Director's Report. Additional comments by Director Bormet: Have received Tax Levy- \$8,106.00 above last year's (based on property taxes collected).

RAILS News: Grant information already present. IL State Library took back visually impaired program.

LIBRARY BUILDING: Front door now fixed, was an antennae issue. Werner's will re-mulch flower beds by sidewalk. Kim from SEDAC IL Energy Now performed building inspection. Will check bulbs to adjust lighting. May install motion sensors for restrooms.

MONEE NEWS: May 12 and 13, 2017 Community Garage sale scheduled. Village experiencing "Amazon Effect" – transportation concerns and traffic congestion due to building on Monee-Manhattan Road.

PEOTONE NEWS: Village approved land purchase - 31831 Rathje Rd. for Streets Department. Peotone Community Days Saturday, June 10. 8am -2pm. They are seeking crafters, vendors and organizations to participate. June 19, 2017 Circus at Fairground. July 8, 2017 - Chamber Summer Event TBA. Farmer's Market canceled this summer.

OLD "Unfinished" BUSINESS:

Tech Savvy Trustees – Handout discussed. N. Bormet would like Board Members to explore new digital access to RAILS by setting up account to BIBLIOBOARD and play with the features. Homework: Take a look at two of our databases board members have not used on the Peotone Library website- have fun exploring, and report comments and suggestions at next Board meeting in May.

Employee Handbook: Management Association HR proposal for \$2,250.00 initial review by attorneys, less expense on future updates. Discussion of Employee Handbook Review. Trustee Stacy moved to accept proposal to review Employee Handbook by Management Association, seconded. Motion passed.

NEW BUSINESS:

- Election results became official. At May meeting re-elected Trustees will take oath of office.

- ATLAS Trustee Workshop June 3, 2017 Trustees Cann, Stacy and president Gall to attend. Trustee Stacy moved to approve expense attending. Roll call vote taken: D. Stacy Aye. D. Ladislav Aye. M. Baker Aye. M. Cann Aye. S. Gall Aye. K. LeClaire Aye. J. Mills absent. Motion passed.
- LACONI /banquet Friday, May 12 (6-9pm) No one planning on attending.
- IT Consultants: Three proposals are under review. The Trustees decided to have a representative from HTS present their proposal and answer questions. N. Bormet will contact Trustees to arrange Special Board meeting.

Moved to adjourn by Trustee Cann, seconded. All in favor, none opposed. Motion carried.

Adjournment: 7:54 pm.

Next Regular Board Meeting: May 16, 2017 6:30pm

Respectfully Submitted,



Karen LeClaire , Secretary ,
Peotone Public Library District