

**PEOTONE PUBLIC LIBRARY DISTRICT  
BOARD MEETING MINUTES  
March 15, 2016**

**Call to Order:** 6:30 pm by Sandra Gall, Library Board President.

**Pledge to the U.S. Flag:** Recited.

**Roll Call:** Taken by Sandra Gall, President: M. Baker: absent, M. Cann: present, S. Gall: present, K. LeClaire: present, D. Ladislav: present, J. Mills: present, D. Stacy: present.

Others attending: Noreen Bormet: Library Director, Ruth Welzen: Library Bookkeeper.

**Public Forum:** Girl Scout Troop 70504 attending: Theresa Martz - adult leader, Patricia Martz, Sarah Blickhem, Grace Vowell (absent). Girl Scout Troop 70504 presented a proposal for their Silver Award Project - to form a partnership between the Troop, Peotone Public Library and Cache Creek Animal Rescue (CCAR) to provide a fun community event which would mutually benefit all three organizations. They proposed providing a children's craft event that is pet-related, including a speaker, representative from CCAR bringing adoptable animals and speaking about the animal rescue. GST 70504 will provide the materials for the children's craft and assist the children's librarian teaching the craft to the participants. A bin for donations will be placed at the library prior to the event for community members to donate items for CCAR. Discussion, questions and answers followed presentation of proposal. The library staff will be looking at dates this summer for the event.

**Regular Board Meeting Minutes: from February 16, 2016;** No additions or corrections noted. Motion to approve by D. Ladislav, seconded by D. Stacy. All in favor, none opposed. Motion carried.

**Bills from March 1 – March 7, 2016.** No Discussion noted. Motion to approve payment of bills by D. Stacy, seconded by M. Cann. All in favor, none opposed. Motion to pay bills carried.

**Financial Report:** Discussion: R. Welzen states doing well with loan payment, refinancing helped. Question under Income Budget comparison: Misc. Expense/Misc. income explanation: On a separate sheet, breakdown to explain. "Do not use" page 2 of Income Statement - needs cleanup. Motion to approve Financial Report and file for audit by J. Mills, seconded by D. Stacy. All in favor, none opposed. Motion carried.

**Director's Report: See attached Director's Report.** Additional comments: N. Bormet stated:

- Board will meet in regular meeting room next month, as now this is a Polling Place.
- The Polling Place is working well today.
- Farmer's Market Days will be set next month.
- Closing at 3pm on March 25<sup>th</sup>. (Good Friday).
- National Library Week coming up (April 10 – 16).
- Library Workers' Day April 12.
- Pantry Donation for "Clean Up Your Fines" during NLW
- Friends of the Library Book Sale coming up.

- Mr. Wade Callahan of the Peotone Park district would like to collaborate schedules and partner with the Library to sponsor trips to museums, i.e. Field Museum. Would like to work together to complement each other.

**RAILS News:** Committee meeting- Draft finished. Fundraising, meeting training. Attempting to talk to Heartland Library System. The most challenging is education. RAILS and State Library looking for a written agreement with Public Schools/Public Libraries. Katelyn Bloom and Sheri Schubbe work together.

**LIBRARY BUILDING:** Director working with Monee Peotone Heating and Cooling. Replacing two units at a time is more cost effective. On timeline to work out a schedule.

**MONEE NEWS:** At Chamber Meeting it was announced Dollar General, Fitness Advantage stores are coming. Chamber looking for officers. Pam Lewis is now manager of Golf Vista, hoping for seeing an increase in cooperation. Village of Monee hosting a Health/Information Fair April 28. Monee Historical society sponsoring Pancake Breakfast fundraiser at Schoop's Restaurant Sat. April 9, 2016.

**PEOTONE NEWS:** Upcoming events: Branch pick-up first 4 Mondays. Liquor and Gambling ordinances being reviewed. Clean up day for Village set for April 30, 2016.

**OLD BUSINESS:**

- Ethics statements signed by trustees.
- Short Takes for Trustees – Video 5- Library Policies - postponed to next month, in regular meeting room.
- Strategic planning- Manteno's added to folder. Will be reviewed and worked on by library director.

**NEW BUSINESS:**

- **Exterior Paint Project:** Three bids in. Reviewed and discussion followed.
- **Lawn Care:** Discussion, Motion by D. Stacy to hire Scotty's for lawn care. J. Mills 2<sup>nd</sup>, all in favor, motion carried.
- **Better Government Association-** FOIA request for salaries.

**Motion to adjourn** by J .Mills, seconded by D. Stacy. All in favor, none opposed. Motion carried.

**Adjournment: 8:05 pm.** Next Regular Board meeting scheduled for **April 19, 2016, at 6:30 pm.**

Respectfully Submitted,



Karen LeClaire, Secretary, Peotone Public Library District