

**PEOTONE PUBLIC LIBRARY DISTRICT  
BOARD MEETING MINUTES  
October 18, 2016**

**Call to Order:** 6:30 pm by Sandra Gall, Library Board President.

**Pledge to the U.S. Flag:** Recited.

**Roll Call:** Taken by S. Gall, President: M. Baker: absent, M. Cann: present, S. Gall: present, K. LeClaire: present, D. Ladislav: present, J. Mills: present, D. Stacy: present.

Others attending: Noreen Bormet: Library Director, Ruth Welzen, Bookkeeper

**Public Forum:** None attending.

**Minutes from Public Hearing: September 20, 2016:** Correction- added D. Ladislav, present - to Roll Call, word "vacancy" removed. Motion to approve by Trustee Cann, seconded. All in favor, motion carried.

**Regular Board Meeting Minutes: from September 20, 2016:** Corrections noted: Add D. Ladislav, present - added to Roll Call, word "vacancy" removed. Under Old business: Letter "s" added to Mill. Motion to approve by Trustee Stacy, seconded. All in favor, none opposed. Motion carried.

**Bills from Oct. 1 – Oct.11, 2016.** Question and discussion PUG Day bill. Motion to approve payment of bills by Trustee Mills, seconded. All in favor, none opposed. Motion to pay bills carried. Filed for audit.

**Financial Report: Discussion:** Motion to file for audit by Trustee Ladislav, seconded. All in favor, none opposed. Motion carried. Financial report filed for audit.

**Director's Report:** See attached Director's Report.

**RAILS News:** Oct. 1, 2016 Workshop held at Lisle Public Library. Topic: Robert's Rules and board governance: "Keys to being a better Library Trustee". Attended by N. Bormet, Library Director, and D. Stacy, Presented by Nancy Sylvester, MA, PRP, CPP-T.

**LIBRARY BUILDING:** HVAC maintenance/filters changed. 10/21/16 - meeting room will be painted. Thank you note sent to Friendly Sign Co. for our new outdoor sign.

**MONEE NEWS:** 10/27/16 "Not So Scary Ghost Stories" to be read by Ms. Bloom at Monee Firemen's Park. Trick or Treating in Village will take place 3-7pm on 10/31/16. Welcome ghost signs available and being distributed by Village for residents who want trick or treaters to stop.

**PEOTONE NEWS:** 10/22/16 Village Fall Fest 11am-4pm. Trunk or Treat 2-4pm. Library will participate, handing out pencil toppers. Early voting held Oct. 24-Nov. 3<sup>rd</sup>. Trick or Treating 10/31/16 4-7pm.

**OLD "Unfinished" BUSINESS:**

- Strategic Plan: Packets being formed for members. Response has been positive.
- Annual Audit Approval: Filed for Audit in minutes. Motion to accept Audit by Trustee Mills, seconded, Motion passed.

**NEW BUSINESS:**

- **Ordinance 2016-05 Establishing Dates of Regular Board meetings 2017** was read aloud. Motion to approve made by Trustee Mills seconded. Passed by Roll call vote D. Stacy –aye, D. Ladislas –aye, M. Baker –absent, M. Cann –aye, K. LeClaire –aye, J. Mills –aye, 0 abstain, 6 ayes, 1 absent, 0 nays. Motion carried.
- **Calendar of holiday dates for 2017:** Christmas Day and New Year’s Day 2017 are on Sundays, so Library will be closed on Monday 12/26/16 and 1/2/17.
- **Ordinance 2016-06 Ordinance for the Levying and Collecting of Taxes for the Peotone Public Library District:** general consensus: Will hold a Public Hearing at 6:30 pm on November 15, 2016.
- Library will be a Polling Place on Election Day, November 8, 2016.
- Peotone Parade of Lights, Dec. 10. We have the application, Library will participate.

**Motion to adjourn** by Trustee Stacy, seconded. All in favor, none opposed. Motion carried.

**Adjournment: 7:41 pm.**

**Next Regular Board meeting scheduled for November 10, 2016 following a Public Hearing at 6:30 pm.**

Respectfully Submitted,

Karen LeClaire  
Secretary, Peotone Public Library District