

**PEOTONE PUBLIC LIBRARY DISTRICT  
PUBLIC HEARING MINUTES  
SEPTEMBER 15, 2015**

**LOCATION:** Peotone Public Library

Public Hearing was called to order at 6:32pm

**Please of Allegiance:** recited

**Roll Call:** M. Baker – present, M. Cann – present, S. Gall – present, K. LeClaire – present, J. Mills – present, D. Stacy – present, N. Bormet – present, and R. Welzen – present.

**Visitors:** Matt Melvin (Mack and Associates)

Ordinance 2015-3 (Tentative Budget and Appropriations) was read aloud. Motion made by Trustee Baker and seconded by Trustee Cann to accept – passed by roll call vote 6 – ayes, 0 – nays.

Adjourned 6:44pm.

Respectfully submitted,



Karen LeClaire, Secretary

**PEOTONE PUBLIC LIBRARY DISTRICT  
BOARD MEETING MINUTES  
September 15, 2015**

**Call to Order:** 6:45 pm by Sandra Gall, Library Board President.

**Pledge to the U.S. Flag:** Recited.

**Roll Call:** Taken by S. Gall: M. Baker: present, M. Cann: present, S. Gall: present, K. LeClaire: present, J. Mills: present, D. Stacy: present and vacant board position due to resignation.

Others attending: Noreen Bormet: Library Director, Ruth Welzen: Library Bookkeeper, Matt Melvin of Mack & Associates, CPA.

**Public Forum:** None attending.

**Minutes from August 18, 2015:** No additions or corrections noted. Motion to approve August 18, 2015 minutes by J.Mills, seconded by D. Stacy. Motion carried, none opposed.

**Bills from September 1 – September 15, 2015** Discussion: None noted. Motion to approve payment of bills by M. Baker, seconded by M. Cann. All in favor, none opposed. Motion to pay bills carried.

**Financial Report:** Motion to approve Financial Report and file for audit by J. Mills, seconded by M. Baker. All in favor, none opposed. Motion carried. N. Bormet introduced Matt Melvin of Mack & Associates, Certified Public Accountants, who presented Report of Annual Audit. M. Melvin gave an overview of the audit of the financial statements of the Peotone Public Library District, Illinois, for the year ended June 30, 2015. In summary, he stated, "A clean opinion. 'We (the Library) passed- everything is "go"."

**Director's Report:** See attached Director's Report. Additional comments: N. Bormet stated:

- The Library's photocopier leasing agreement expires in December. A spread sheet of information in packets, for discussion.
- Farmer's market date upcoming: Sept. 26.St. Paul, Monee, Octoberfest date: Sept. 19. Old Mill Fundraiser Sept. 20. We will be having a table at these events, with Library staff/trustee/Friends support.
- Big Read event runs September-November, title is **Fahrenheit 451** as the book offering.
- Little Libraries in Monee would like a representative from the Peotone Public Library for their dedication of the Little Libraries.
- Social Media Workshop – light attendance.
  
- Strategic Planning session presented by George Needham was positive experience.
- SAILS meeting will focus on Board packets, Directors will share what materials are in these packets. Looking forward to this.

**RAILS NEWS:** N. Bormet enjoyed the online marketing class offered through University of Wisconsin funded by RAILS. Redesigning their website, Sept. 14-18 delivery count to determine routes. ILA Oct. 21-24, Sharon and Noreen going to attend "Library State of Mind."

**Library Building:** N. Bormet talked to Carter (LaForce). Back door will take longer, as it will be a custom door, should be installed by Nov. 1.Outdoor lighting: discussed proposal by Struhbar Electric to replace and update. Noreen Bormet will contact several other vendors.

**MONEE NEWS:** St. Paul Octoberfest, Saturday Sept. 19, 2015, flyer times incorrectly stated. N. Bormet will be at the library table along with D. Stacy (AM) and M. Cann (PM). Monee Village Board meet the 2<sup>nd</sup> and 4<sup>th</sup> of the month. We are planning the Little Free Library grand opening for one of their meeting dates.

**PEOTONE NEWS:** Peotone Farmer's Market Sat. Sept. 26, 8 am- noon. Village having an extra date October 24<sup>th</sup> 2-4pm. Friends of the Library will host Book Sale at Library, Saturday Sept. 19, 10-2 pm. Peotone Old Mill Fall Fest Sunday – Sept. 20.

**OLD BUSINESS:**

**Disaster plan:** Committee doing very well. Cloud backup of data- vendor has 30 day free trial, so far the most reasonable so far. Re- configure diagram of fire pulls, all emergency exits, diagram to be posted with fire escape routes. Contacted Insurance for Incident reports forms and looking at cloud storage for back-up for the server.

**Foundation paperwork:** Proposed by library attorney - Resolution 2015-01 - to appoint directors to the Foundation Board. Roll call vote taken – 6 ayes, 0 nays.

**NEW BUSINESS:** Monee Historical Society approached Trustee D. Stacy to propose collaborating with Library to invite Will Kelley PhD., President of Archeological Society, to speak at Library October 13 on dating skulls through DNA testing.

Per Capita Grant forms: available in October.

**Motion to adjourn** by J. Mills, seconded by M. Cann. All in favor, none opposed. Motion carried.

**Adjournment** at 8:06 pm.

**Next Regular Board meeting scheduled for October 20, 2015, at 6:30 pm.**

Respectfully Submitted,



Karen LeClaire, Secretary