

**PEOTONE PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES
October 20, 2015**

Call to Order: 6:31 pm by Sandra Gall, Library Board President.

Pledge to the U.S. Flag: Recited.

Roll Call: Taken by President Gall - M. Baker: absent, M. Cann: present, S. Gall: present, K. LeClaire: present, J. Mills: present, D. Stacy: present, trustee vacancy.

Others attending: Noreen Bormet: Library Director, Ruth Welzen: Library Bookkeeper (arrived at 6:37pm).

Public Forum: None attending.

Public Hearing Minutes from September 15, 2015: No additions or corrections noted. Motion to approve September 18, 2015 minutes by D. Stacy, seconded by J. Mills. None opposed - motion carried to approve public hearing minutes.

Regular Board Meeting Minutes: from September 15, 2015; No additions or corrections noted. Motion to approve by D. Stacy, seconded by M. Cann. All in favor, none opposed. Motion carried.

Bills from October 1 – October 13, 2015 Discussion: Discussion of Computer Expenses under PrairieCat (OPAC – catalog), Employee Simple Pay (retirement). Question; \$1695.00 for new copier clarified by Ruth Welzen - (payment tower for new public copier). Motion to approve payment of bills by J. Mills, seconded by D. Stacy. All in favor, none opposed. Motion to pay bills carried.

Financial Report: Motion to approve Financial Report and file for Audit by D. Stacy, seconded by J. Mills. All in favor, none opposed. Motion carried.

Director's Report: See attached Director's Report. Additional comments: N. Bormet stated:

- Went to many meetings - requested Trustees review Short Takes for first one in November meeting.
- Would like to close Library ½ day Jan. 22, 2016 for Staff Training (9am-11:30), open at noon.
- IL State Library Capital Needs Assessment – what else needs Major renovation? Suggestions – painting and HVAC replacement. Lighting seems adequate.

RAILS News: N. Bormet and Sharon Garner to attend ILA "Library State of Mind" this week Oct. 21-24, 2015. No news on State budget. Per Capita Grant on hold for 2016. We deposited after July 1, 2015, so we have the funds for this year. Online/in person network training has been good.

Library Building: Back doors are here, will be installed this week. 2G Network not covered beginning late 2016 for our security system. All our equipment is geared for 2G, upgrade is necessary, could budget it for next fiscal year. N. Bormet: Reaching out to the Fire Dept. to do a Safety Inspection once doors are installed.

Monee News: Little Free libraries unveiling went well – October 14. Anthony Raczek (Monee Trustee) DJ Kruzel (Streets Manager) and daughter (Brownie) attended along with Lee Boswell (Monee Chamber President), Sandra Gall, Diane Stacy and Noreen Bormet - 3 Mom and /Dads attended with children. 7 Beautification winners announced, bought old Pace bus for park and recreation programs.

Monee Chamber Fundraiser - Nov. 21, 2015 Night at the Races, Balmoral Race Track coming up, a good way to help.

Peotone News: Trunk or Treat on 2nd Street 2-4pm on Sat.10/24 2-4pm. Line up 1:15pm at Bowling Alley. Library closing will be at normal time that day. Village of Peotone phone app now available.

Old Business:

Disaster plan: Committee still working on it.

Annual Audit: Need Vote. D. Stacy motions to approve Annual Audit, 2nd by M. Cann. All in favor, none opposed. Motion carried.

Outdoor Lighting Proposal: D. Stacy motions to approve Struhbar proposal for outdoor lighting. J. Mills seconds it. All in favor - none opposed. Motion carried.

New Business:

LIMRiCC: If we keep HMO plan we will be going with 5 employees, plus time added to keep track of hours. 90/10 or 80/20. Must sign everything and return to LIMRiCC before December 2015.

D. Stacy recommends column 3 (PPO) - \$500.00 deductible. This takes into consideration this could be included in "wage package" Discussed various options- 90/10 first year. D. Stacy made motion to "go with PPO \$500.00 deductible 90/10 insurance split available to 3 employees, J. Mills seconded, all in favor, none opposed. Motion carried.

Review of ORDINANCE NO. 2015-04 November 17, 2015 public hearing for Levy.

Short Takes for Trustees: Beginning the series at the November 17 meeting.

Marketing Plan: N. Bormet distributed the plan that she submitted for her marketing class for review.

Interview committee for trustee opening –Sandra Gall, Joe Mills, Karen LeClaire - date to be determined.

Motion to adjourn by D. Stacy, seconded by J Mills. All in favor, none opposed. Motion carried.

Adjournment at 7:55 pm.

Next Regular Board meeting scheduled for November 17, 2015 following the Public Hearing (6:30pm).

Respectfully Submitted,



Karen LeClaire, Secretary
Peotone Public Library District