

PEOTONE PUBLIC LIBRARY DISTRICT
LIBRARY BOARD MEETING MINUTES
February 17, 2015

Call to Order: 6:32pm by S. Gall, President

Pledge to the U. S. Flag: Recited

Roll Call by S. Gall: M. Baker – Absent, M. Cann – Absent, S. Gall – Present, K. LeClaire – Present, A. M. Manning-Nagel – Absent (arrived at 7:10pm), J. Mills – Present, D. Stacy – Present.

Others attending: Noreen Bormet, Library Director, Ruth Welzen, Bookkeeper, and Laura Berkley – Technical Services Manager.

Public Forum: None attending.

Minutes from January 20, 2015: No corrections or additions noted. Motion to approve by J. Mills, seconded by D. Stacy. All in favor, motion carried.

Bills from February 1-10, 2015: Discussion of amount to Robinson Engineering of \$3,447, clarification was that it was for the soil testing. Total bill of \$75,779.08 for parking lot to Iroquois Paving – S. Gall stated that billing was confusing due to work codes. Noreen will contact Troy at Robinson Engineering to determine the coding of billing costs. An attempt was made to match costs billed to estimate costs with work actually done. Noreen suggested a special meeting with the Troy to discuss the coding and billing. All present agreed to be at meeting if needed. Clarification of Summer Reading Program bill for Joliet Junior College for youth services and \$300 payment to Erin Reynolds (author) for program co-hosted by Peotone School and the Library. Bill payments approved by D. Stacy, seconded by J. Mills, all in favor, motion carried – filed for audit.

Financial Report: Discussion of transfer of monies – last month Special Reserve Fund established. Ordinance 2015-01 for the transfer of \$50,000 to the Fund was read by Noreen for the new account to be established at First Community Bank. Roll call vote: D. Stacy – Aye, A.M. Manning – Absent, K. LeClaire – Aye, J. Mills – Aye, S. Gall – Aye, M. Baker – Absent, M. Cann – Ayes- 4, Nays – 0, Absent – 3, Abstains – 0. Adopted this day, 17th February 2015.

Director's Report: See attached. Additional comments: Laura Berkley stated we collectively have made great strides in community programming. In data entry position – Laura is training to allow Peotone Public Library to be a MARC-Lite library in PrairieCat, which would allow her to work with OCLC cataloging records for new additions and edit to PrairieCat standards. She is also on the committee to determine the next Soon to Be Famous Illinois Author. Noreen is on the RAILS committee working on guidelines for funding of system libraries.

Library Building: Special Reserve Fund estimate from Murray to replace back storeroom double doors - \$13,214.70. The project to paint the building estimate from Kliester & Crier - \$12,600 and for new outdoor illuminated sign - \$7,000.

Monee News: Police Polar Plunge set for March 4 and Severe Weather Spotter Training – March 30 at 1pm at Monee Village Board Room.

Old Business:

HVAC Grant funds on hold for now until Governor Rauner reviews funding.

Edge Workshop: Noreen has taken 2 of the 4 courses and will continue.

ILA Trustee Forum was on February 14 with Trustees Gall, LeClaire and Stacy attending. They stated it was refreshing – much information concerned technology. Internet policy for wireless users? Streaming is library of the future. Identity Protection Policy discussed – SSN under lock and key. Director Bormet will look into policy and wireless access.

New Business:

Closed Session – The Board voted to go into closed session at 7:53pm to review previous closed session minutes (June – December 2014). Board meeting resumed at 8:25pm. Motion was made to keep the minutes as closed. Motion carried.

Adjournment: Motion by A.M. Manning-Nagel, seconded by J. Mills to adjourn. All in favor, motion carried. Adjourned at 8:27pm.

Respectfully submitted,



Karen LeClaire, Secretary
Peotone Public Library District