

**PEOTONE PUBLIC LIBRARY DISTRICT**  
**BOARD MEETING MINUTES**  
**August 15, 2017**

**Location:** Library Meeting Room.

**Call to Order:** 6:30 pm by Sandra Gall, Library Board President.

**Pledge to the U.S. Flag:** Recited.

**Roll Call:** Taken by S. Gall, President: M. Baker: present, M. Cann: present, S. Gall: present, D. Ladislas: absent, K. LeClaire: present, J. Mills: absent, D. Stacy: present.

Others attending: Noreen Bormet: Library Director, Ruth Welzen: Bookkeeper. Dawn English, Assistant VP Branch Manager of First Midwest Bank, Peotone, and Susan A. Wade, Vice President – Public Funds of First Midwest Bank Naperville.

**Public Forum:** None attending.

**Presentation of Financial Funding:** Dawn English, Assistant Vice President, Branch Manager and Susan A. Wade, Vice President- Public Funds of First Midwest Bank, presented an overview of the Library's current account structure & rates, recommended account structure and rates, benefits, Business Express, and contact team. A handout of Financial Balance Workshop Series Modules, focusing on different aspects of banking was presented for consideration.

**Regular Board Meeting Minutes: from July 25, 2017:** Additions or corrections: none. Trustee Stacy moved to approve minutes, seconded, all in favor, motion carried.

**Bills from August 1, 2017 – August 7, 2017.** No discussion noted, Trustee Stacy moved to approve payment of bills, seconded. All in favor, none opposed. Motion to pay bills carried. Filed for audit.

**Financial Report:** Trustee Cann moved to file for audit, seconded. All in favor, none opposed. Motion carried. Financial report filed for audit.

**Director's Report:** See attached Director's Report. Additional comments by Director Bormet: Workshop at Coal City for staff for training on customer service was great. Majority of staff attended, Director Bormet is looking forward to reading the review evaluations by staff. ILA Yearly Meeting to be held October 10-12, 2017. Nancy Sylvester, Parliamentarian, is scheduled to be a presenter. KALA OBOC (One Book One Community) October 2017 focusing on Jane Austen. Library working on hosting a writer's workshop

**RAILS News:** IL Public Library Annual Report is completed. RAILS System Membership Standards approved June 16, 2017 by RAILS Board, to be implemented by July 1, 2018, following testing. Working on catalog overlay for Illinois libraries - 2 yr. pilot project.

**LIBRARY BUILDING:** Interior Designer coming to assess color schemes for interior rooms. Integrity Energy has been calling frequently. Estimate for sealcoating parking lot submitted from Cap's Sealcoating, Inc.

**MONEE NEWS:** PPLD asked to participate in:

- August 5 Love Monee Day: Received Thank You note from Dave Shore, Second Place Church for books Library donated.
- Monee Historical Society is displaying a collection of historical photos and memorabilia in Library display case near entryway of building.
- Trustee Stacy attended TIFF meeting, which focused on omissions of previous TIFF meeting.

**PEOTONE News:**

- Village working on sidewalk and street improvements.
- Director Bormet will be at Will County Fair in the Farm Bureau Booth, August 23 from 5-9pm, looking for additional Library volunteer(s).

**OLD “Unfinished” BUSINESS:**

**Tech Savvy Trustees** – Trustees: encouraged Explore ALA.org websites. Invited to join ILA as member.

**Telephone System update** - Director Bormet waiting to hear from CISCO.

**Parking Lot Sealing** – Following review of estimates and discussion, Trustee Baker moved to accept proposal of Cap’s Sealcoating to fill cracks, sealcoat and stripe parking lot. Seconded, all in favor. Motion carried.

**Rules and Regulation Policy** - Director Bormet gave to managers to review. Reviewed by Board, will eliminate points, which do not apply.

**NEW BUSINESS:**

- Presentation of Financial Funding – Susan Wade (First Midwest Bank): Done at beginning of meeting - see above.
- Ordinance 2017-03 Amending Purpose of Special Reserve Fund. Roll Call Vote by President Gall.  
0 Nays 5 Ayes 0 Abstain 2 Absent. Passed.
- Ordinance 2017-04 Transferring Funds to the Special Reserve Fund: Roll Call Vote by President Gall.  
0 Nays 5 Ayes 0 Abstain 2 Absent. Passed.

**Move to adjourn** by Trustee Baker, seconded. All in favor, none opposed. Motion carried.

**Adjournment:** 8:28 pm.

**Next Regular Board Meeting:** September 19, 2017, Following Public Hearing 6:30pm.

Respectfully Submitted,

Karen LeClaire, Secretary, Peotone Public Library District