

**PEOTONE PUBLIC LIBRARY DISTRICT  
BOARD MEETING MINUTES  
AUGUST 18, 2015**

**Call to Order:** 6:35 pm by Sandra Gall, Library Board President.

**Pledge to the U.S. Flag:** Recited.

**Roll Call:** Taken by S. Gall: M. Baker: present, M. Cann: present, S. Gall: present, K. LeClaire: present, A.M. Manning-Nagel: absent, J. Mills: present, D. Stacy: present.

Others attending: Noreen Bormet, Library Director

**Public Forum:** None attending.

**Minutes from July 21, 2015:** No additions or corrections noted. Motion to approve by M. Baker, seconded by M. Cann. Motion carried, none opposed.

**Bills from August 1 – August 11, 2015** Discussion: M. Cann thanked R. Welzen, Bookkeeper for Itemized bill, S. Gall agreed. Motion to approve payment of bills by D. Stacy, seconded by J. Mills. All in favor, none opposed. Filed for audit.

**Financial Report:** N. Bormet comments: next month, September, there will be Public Hearing, then Audit Report by Mack and Assoc. Motion to approve Financial Report by M. Baker, seconded by D. Stacy. All in favor, none opposed. Motion carried.

**Director's Report:** See attached Director's Report. Additional comments: N. Bormet stated: Peotone Library will be new site for Polling Place for 2016 March and November Election, to replace Township Hall, Will Township Precinct 1. Polling hours: 6:00am to 7:00 pm. Library will receive \$ 75.00 from the Clerk's Office. Can be reviewed after one year.

IPLAR (IL Public Library Annual Report) needs to be signed by President and Secretary then it will be filed with the IL State Library.

Per Capita Grant deadline is January 15, 2016. Per Capita Grant application available October 1, 2015. Little Libraries in Monee would like a representative from the Peotone Public Library for their dedication of the Little Libraries. Grant money has been released for the thermostat project – check coming soon. Summer Reading Program- numbers are up -65,000 minutes read. Next year will be a sports theme.

**RAILS NEWS:** Online overlay will make it possible to see what other libraries have. OCLC rates are climbing.

**Library Building:** Discussion of door quotes. D. Stacy made motion to have LaForce to install new backdoor, seconded by J. Mills. All in favor, none opposed. Motion carried.

Access points for WIFI – under Current Technology- 3 access points to be installed – CT handle our IT needs. Ceiling mounted should get more coverage. Each Hive can handle 21 devices.

**MONEE NEWS:** St. Paul Octoberfest Saturday Sept. 19, 2015. N. Bormet will be at the library's table with D. Stacy (10 – Noon) and M. Cann (Noon -2pm)

**PEOTONE NEWS: Peotone Farmer's Market Sat. Sept. 12 & 26 8am- noon.** Friends of the Library will have next meeting Sept. 14 at 11 am. Friends of the Library will host Book Sale at Library Saturday Sept. 19, 10-2pm. Peotone Old Mill Fall Fest Sunday (20). Library will have table at Farmers Market and Old Mill Fest, manned by staff and board members.

**OLD BUSINESS:** Disaster plan: Committee doing very well.

FY 2016-17 Per Capita Grant requirement: We are compliant. ADA Compliant, counter height, doors and website.

**Serving our Public – Chapter 5- Technology – discussion.**

**Closed Session: Called to order at 7:44pm- Semi-annual review of closed session minutes.**

**Out of Closed session at 7:59 pm.**

**NEW BUSINESS:** Will County Election District- Polling Place Agreement. See under: **Director's Report**

Rear Storeroom Door Replacement- Discussion – See under: **Library Building.**

**Photocopier Lease Agreement:** See under: **Director's Report.**

**Ann Marie Manning-Nagel Letter of Resignation:** read by S. Gall, discussion followed. Term - present to 2017. Motion by M. Cann, seconded by D. Stacy, to discuss process to replace (fill) her remaining term.

**Motion to adjourn by D. Stacy, seconded by M. Baker. All in favor, none opposed.**

**Adjournment at 8:00pm.**

**Next Regular Board meeting scheduled for September 15, 2015, following a public Hearing at 6:30 pm.**

**Respectfully Submitted,**

*Karen LeClaire*  
Karen LeClaire, Secretary