

**PEOTONE PUBLIC LIBRARY DISTRICT  
BOARD MEETING MINUTES  
October 17, 2017**

**Location:** Library Meeting Room

**Call to Order:** 6:30 pm by Sandra Gall, Library Board President.

**Pledge to the U.S. Flag:** Recited.

**Roll Call:** Taken by S. Gall, President: M. Baker: present, M. Cann: present, S. Gall: present, D. Ladislas: present, K. LeClaire: present, J. Mills: present, D. Stacy: present.

Others attending: Noreen Bormet: Library Director, Ruth Welzen: Bookkeeper

**Public Forum:** None attending.

**Public Hearing Minutes September 19, 2017:** Trustee Baker moved to approve with no additions or corrections. Seconded, all in favor, none opposed. Motion carried.

**Regular Board Meeting Minutes: September 19, 2017:** Trustee Ladislas moved to approve minutes with no additions or corrections, seconded, all in favor, none opposed. Motion carried.

**Bills from September 1, 2017 – September 30, 2017 and October 1-10, 2017.** Following discussion, Trustee Stacy moved to approve payment of bills, seconded. All in favor, none opposed. Motion to pay bills carried. Filed for audit.

**Financial Report:** Following discussion, Trustee Stacy moved to file for audit, seconded. All in favor, none opposed. Motion carried. Financial report filed for audit.

**Director's Report:** See attached Director's Report. Additional comments by Director Bormet: ILA Conference was interesting and engaging. November events: Zone meeting for PrairieCat and Peotone Chamber Breakfast on November 8 – hosted by the Library. Looking into procedure for self- scan or staff assistance for fax requests. Review FOIA request.

**RAILS News:** October 25 Delegates Meeting in Malta, IL. Library will be viewing a Power point on Tech Night on Library Security.

**LIBRARY BUILDING:** Mike Struhbar has set up two test occupancy sensors from SEDAC energy audit (storeroom and staff kitchen). Pink bulbs considered as replacement for some florescent bulbs. George Johnson hired as buildings and grounds person - temporary.

**MONEE News:** On-going work on

- New traffic pattern for congestion between 6-7pm at Amazon facility
- Roundabout on Egyptian trail.
- Paperwork for dissolving of TIFF 2, creating new TIFF

**PEOTONE News:**

- Village beginning leaf pickup
- October 21 – Library will participate Fall Fest/Trunk or Treat. Trustee Mill,<sup>5</sup> Stacy, and Friends of Library member Christy Tongren will volunteer.
- November 8 – Peotone Chamber Business Before Hours Breakfast at Library

**OLD "Unfinished" BUSINESS:**

**Tech Savvy Trustees** – Per Capita Grant Requirements - Trustees given Trustee Facts File Chapters 1-3 (Handout at Sept. Board meeting) to read for review for discussion in November along with Library Security safety video on RAILS site. Director Bormet provided handout of PPT slides of "Keeping Patrons Safe in your Library".

**Telephone System update** - Director Bormet gave update.

**Rules and Regulation Policy** - Tabled to November Board meeting.

**NEW BUSINESS:**

**LIMRiCC Insurance 2018** - Following discussion, Trustee Stacy moved to adopt \$750 PPO Deductible plan, seconded, none opposed. Motion carried.

**Ordinance 2017-06** An Ordinance for the levying and collecting of taxes for the Peotone Public Library District will be presented at the November 28 public hearing.

**Move to adjourn** by Trustee Stacy, seconded. All in favor, none opposed. Motion carried.

**Adjournment:** 8:41 pm.

**Next Regular Board Meeting:** November 28, 2017 following the Public Hearing at 6:30pm.

Respectfully Submitted,



Karen LeClaire, Secretary, Peotone Public Library District