

PEOTONE PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES
May 16, 2017

Location: Library Meeting Room.

Call to Order: 6:30 pm by Sandra Gall, Library Board President.

Pledge to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, President: M. Baker: present, M. Cann: present, S. Gall: present, K. LeClaire: present, D. Ladislas: present, J. Mills: absent, D. Stacy: present.

Others attending: Noreen Bormet: Library Director, Ruth Welzen: Bookkeeper.

Public Forum: None attending.

Regular Board Meeting Minutes: from April 18, 2017: Additions or corrections: none. Trustee Ladislas moved to approve minutes, seconded, all in favor, motion carried.

Special Board Meeting Minutes: from May 10, 2017: Additions or corrections: none. Trustee Stacy moved to approve minutes, seconded. All in favor, none opposed, motion carried.

Bills from May 1, 2017 – May 8, 2017. Following discussion, Trustee Baker moved to approve payment of bills, seconded. All in favor, none opposed. Motion to pay bills carried. Filed for audit.

Financial Report: Trustee Cann will research current CD rates, will report to Board at June meeting. Trustee Ladislas moved to file for audit, seconded. All in favor, none opposed. Motion carried. Financial report filed for audit.

Director's Report: See attached Director's Report. Additional comments by Director Bormet: ATLAS Trustee Workshop to be held at Green Hills Public Library Saturday, June 3 at 9:30am. Trustees Cann, Stacy, and Gall plan to attend.

RAILS News: Director's University, sponsored by RAILS for new Library Directors, will be held on May 23, 2017. PrairieCat Summit Meeting to be held May 24 in Malta IL.

LIBRARY BUILDING: Tilley Plumbing has fixed blockage between 2 restrooms, staff/director's. HVAC systems completed units 2 and 5 - should run well now. External enhancements to Library building will "catch your eye". Light pole stand and parking lot entry poles have been freshly paint bright yellow

MONEE NEWS:

- May 10 meeting: New Village Trustees and Mayor have been sworn in.
- July 17-21 VBS will be held at Firemen's Park
- July 8 Kid's Day to be held. Katelyn and Mary Durkin will attend for the youth services department.

PEOTONE News:

- May 17 Village and Aqua Illinois will host a discussion at Peotone High School to discuss possible water conversion next fiscal year.
- June 10 Peotone Community Day -Saturday 8am -2pm.
- June 19 Carson and Barnes Circus to be held at Will County Fairground.
- July 7 - 9 2017 Chamber Summer Fest Event to be held. Hours: Friday 5-8pm, Sat. 2-8pm, and Sun. 11am-6pm. Planning meeting to be held.
- Chamber Golf Outing to be held Monday, August 14 at Kankakee Country Club.

OLD "Unfinished" BUSINESS:

Tech Savvy Trustees – Board Members explored new digital access to RAILS by setting up account to BIBLIOBOARD and play with the features. Looked at two of our databases board members have not used on the Peotone Library website- had fun exploring, and reported comments and suggestions.

IT Consultants: HTS Virtual IT selected at Special Board Meeting May 10. Notes sent to firms not selected, thanking them for their time.

NEW BUSINESS:

- Oath of Office for Elected Trustees administered to Diane Stacy, Mary Cann, Dawn Ladislas, and Karen LeClaire.
- Election of Board of Officers: Following nominations, slate of officers' acceptance by Trustees – same as previous year. Trustee Stacy moved to accept the slate of officers for the Board of Trustees, seconded. Results: Sandra Gall, President. Diane Stacy, Vice President. Mary Cann, Treasurer. Karen LeClaire, Secretary.
- Telephone System update: Trustee Mills is researching bids by three companies, with goal of a simpler system.
- Working Budget 2017-2018: Trustee Stacy moved to approve Working Budget 2017-2018, seconded.
- Director Bormet is taking a Grant Class.
- Energy audit is not yet complete. Working on doing a Green Screen, additional technology update, and possible enhanced security.
- Trustee Cann moved to approve closing Library for Staff Workshop Friday, August 11 in Coal City IL – seconded, all in favor, none opposed. Motion carried.

Moved to adjourn by Trustee Ladislas, seconded. All in favor, none opposed. Motion carried.

Adjournment: 7:55 pm.

Next Regular Board Meeting: Tuesday, June 20, 2017 6:30pm

Respectfully Submitted,



Karen LeClaire, Secretary, Peotone Public Library District