

**PEOTONE PUBLIC LIBRARY DISTRICT  
BOARD MEETING MINUTES  
February 16, 2016**

**Call to Order:** 6:31 pm by Sandra Gall, Library Board President.

**Pledge to the U.S. Flag:** Recited.

**Roll Call:** Taken by Sandra Gall, President: M. Baker: present, M. Cann: absent, S. Gall: present, K. LeClaire: present, D. Ladislas: present, J. Mills: present, D. Stacy: present.

Others attending: Noreen Bormet: Library Director, Ruth Welzen: Library Bookkeeper.

**Public Forum:** None attending.

**Regular Board Meeting Minutes: from January 19, 2016;** No additions or corrections noted. Motion to approve by D. Stacy, seconded by D. Ladislas. All in favor, none opposed. Motion carried.

**Bills from February 1 – February 9, 2016** Clarification: of EBSCO information. Motion to approve payment of bills by M. Baker, seconded by D. Stacy. All in favor, none opposed. Motion to pay bills carried.

**Financial Report: Discussion: R. Welzen** clarified Income Deposit Statement. Motion to approve Financial Report and file for audit by J. Mills, seconded by M. Baker. All in favor, none opposed. Motion carried.

**Director's Report: See attached Director's Report.** Additional comments: N. Bormet stated:

- D. Ladislas took Open Meetings Test online, passed.
- Board will meet in room to north next month, as now this is a Polling Place.

**RAILS News:** 2015 Statistics Report just released. N. Bormet will give a copy to K. LeClaire, secretary.

**LIBRARY BUILDING:** S. Garner update. Safety procedures updated: When leaving building, staff must tell another staff member, and take their cell phone with them. Taking a look at painters, will send us Sherwin Williams paint website. We will have 3 bids by March 1, 2016. Heating unit #6 needs to be replaced, circuit board not working, evaluating this to get more details.

**MONEE NEWS: Free Little Libraries** doing well. Slammers Day set for July 16, 2016. Ticket price is \$10. Scholarship application information for graduating seniors on Monee Chamber website. Water tower needs upgrade 4.2 million dollar cost with 20 year loan.

**PEOTONE NEWS:** Upcoming events: Farmer's Market dates set for 2016. Suggestions are open for entertainment at the events. Stoplights on corner of Rt. 50 and Corning Rd. being scheduled. Thirty-one agencies sharing 911 location - being consolidated.

**OLD BUSINESS:**

**ILA Legislative Breakfast** held Feb. 12. N. Bormet, D. Stacy, and K. LeClaire attended. Reported to Board.

**2016 Trustee Forum Workshop** held Feb. 13. S. Gall, D. Stacy, K. LeClaire attended. Reported to Board.

**Viewed Short Takes for Trustees** – Advocacy -video 4. Discussion followed.

**NEW BUSINESS:**

**Strategic Planning** - "Short Takes for Trustees" Video 5 – Strategic Planning. We will analyze this information, bring back observations and comments next month. Will obtain comparable data from Coal City. Plan no more than 3 years ahead, as things change. Will compile "wish list" of items to accomplish. Zinio E-Magazine check-outs, for example.

**Ethics Statements:** Read - discussion followed.

**Motion to adjourn** by J. Mills, seconded by D. Stacy. All in favor, none opposed. Motion carried.

**Adjournment:** 8:00 pm. Next Regular Board meeting scheduled for **March 15, 2016, at 6:30 pm.**

**Respectfully Submitted,**



Karen LeClaire, Secretary, Peotone Public Library District