

**PEOTONE PUBLIC LIBRARY DISTRICT  
BOARD MEETING MINUTES  
July 21, 2016**

**Call to Order:** 6:32 pm by Sandra Gall, Library Board President.

**Pledge to the U.S. Flag:** Recited.

**Roll Call:** Taken by S. Gall, President: M. Baker: present, M. Cann: present, S. Gall: present, K. LeClaire: present, D. Ladislav: present, J. Mills: absent, D. Stacy: present.

Others attending: Noreen Bormet: Library Director, Ruth Welzen: Library Bookkeeper.

**Public Forum: None attending**

**Regular Board Meeting Minutes: from June 21, 2016;** No additions or corrections noted. Motion to approve by M. Cann, seconded by D. Ladislav. All in favor, none opposed. Motion carried.

**Bills from July 1 – July 12, 2016.** Question and discussion regarding Cintas and mats, Current Technologies amount. Motion to approve payment of bills by M. Baker, seconded by D. Stacy. All in favor, none opposed. Motion to pay bills carried. Filed for audit.

**Financial Report: Discussion:** Question and discussion on Cash Reserve Fund/Special Reserve Fund. Noted they are the same fund. We will add to this fund, estimates will be provided next month to determine amount. Motion to file for audit by D. Ladislav, seconded by M. Baker. All in favor, none opposed. Motion carried. Financial report filed for audit.

**Director's Report: See attached Director's Report.** Additional comments: N. Bormet announced St. Paul's UCC (Monee) invited Peotone Library District to come to Oktoberfest in mid – September. We will host KALA meeting here Aug. 4 for Meet and Greet. Four board members will be up for election; election packets will be distributed in early September - April 4, 2017 is the election. Library is a Pokémon–Go site; 12-20 persons coming in per day, 1<sup>st</sup> week, July 8 total of 245 persons visited, handed popsicles out as they left building. Concern for safety mentioned, teens not watching for traffic as they play.

**RAILS News:** Route has change, deliveries coming later in day. RAILS Membership networking meeting - New manager of PrairieCat (Carolyn) and Rose – Recorded Books for the Blind - IL State Library scheduled to attend in Peotone (July 26)

**LIBRARY BUILDING:** HVAC: Waiting for part for unit #6 to arrive - blower - should arrive today. We are in not in hurry. Village of Peotone streets crew will install our new rope for flagpole.

**MONEE News:** Village is hosting a Town Hall Meeting July 28 (7pm) for State Senator Harris.  
Fall Fest – September 9-11 – more information on their website.  
September 17 & 18 - hosting Miller Circus – more information on their website.

**PEOTONE News:** 1<sup>st</sup> and 3<sup>rd</sup> Wed. of month Village Hall host Will County Electronics Recycling Unit – ID needed.  
July 22, 2016 - Relay for Life Friday Night at Peotone Junior High  
August 13 - Peotone Community Days canceled at this time  
August 13 - First Midwest Bank & Peotone Public Library co-sponsoring Shredding Event in bank parking lot (9-Noon) - flyer to be out this week.  
August 13 – Farmer's Market 8am-12pm - IL Extension Office Q&A, demos from Master Gardeners.

**OLD BUSINESS:**

- Strategic Plan: Discussion on when/where to hold meeting to get a direction of where the Library is going.
- Exterior Sign: Reviewed sample, discussion of cost, features. D. Stacy motioned to accept “Friendly Sign” bid of \$3600 w/o interior lighting; seconded by M. Baker. All in favor, none opposed, motion carried.
- Short Takes for Trustees – Video 9 - “Board Self Evaluation” viewed. Discussion followed.

**NEW BUSINESS:**

- Letter from Attorney Roger Ritzman read to announce rate increase for Legal Services effective July 1, 2016 from \$195.00/hr. to \$210.00/hr. (\$195.00/hr. rate has been in effect for past 3 year).
- Notice of Public Hearing for Tentative Budget and Appropriations Ordinance to be published for September 20, 2016 meeting. Information and discussion followed.

**Closed Session pursuant to 5 ILCS 120/2**

“Discussion of minutes of meetings lawfully closed under this Act, whether for approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06” Semi- annual review of closed minutes.

Motion to go into closed session to review closed session minutes from 12/15/2015 by M. Cann, seconded by M. Baker. Began: 7:40 pm. Closed Session Ended 7:45 pm.

Motion to keep closed session confidential by M. Cann, 2nded by D. Ladislas. All in favor, none opposed. Motion carried.

**Motion to adjourn** by M. Baker, seconded by M. Cann. All in favor, none opposed. Motion carried.

**Adjournment: 7:49 pm.**

Next Regular Board meeting scheduled for **August 16, 2016, at 6:30 pm.**

Respectfully Submitted,

Karen LeClaire, Secretary, Peotone Public Library District