

**PEOTONE PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES
March 21, 2017**

Location: Library Meeting Room.

Call to Order: 6:30 pm by Sandra Gall, Library Board President.

Pledge to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, President: M. Baker: present, M. Cann: present, S. Gall: present, K. LeClaire: present, D. Ladislav: absent, J. Mills: present, D. Stacy: present.

Others attending: Noreen Bormet: Library Director, Ruth Welzen: Bookkeeper.

Public Forum: None attending.

Regular Board Meeting Minutes: from February 21, 2016: Additions or corrections: none. Trustee Cann moved to approve minutes, seconded, all in favor, motion carried.

Bills from Mar. 1, 2017 – Mar. 14, 2017. Following discussion, Trustee Baker moved to approve payment of bills, seconded. All in favor, none opposed. Motion to pay bills carried. Filed for audit.

Financial Report: Trustee Baker moved to file for audit, seconded. All in favor, none opposed. Motion carried. Financial report filed for audit.

Director's Report: See attached Director's Report. Additional comments by Director Bormet: We will be a Polling Place for April 4, 2017 Consolidated Election.

RAILS News: Member Update Meeting will held March 30, 2017. Seeking nominees for the RAILS Board of Directors. Nomination form in packet. Trustee workshop April 22 or April 29 –Keys to Running a more Successful Board Meeting – flyer in packet. Prairie Cat working on Strategic Plan. We will be hosting FOCUS meeting in November, asking for input.

LIBRARY BUILDING: Having problems with front remote opener. N. Bormet talked to Struhbar Electric, will call Murphy Doors who installed door to see if they can check it.

MONEE NEWS: Candidate Forum on March 23, 2017. Trustee Stacy plans to attend.

PEOTONE NEWS: N. Bormet attended Village Board meeting. Peotone Community Days - Saturday June 10 (8am -2pm). They are seeking crafters, vendors and organizations to participate.

OLD "Unfinished" BUSINESS:

Meeting Room: So far, no problems. Draft of Revised Meeting Room Policy was reviewed. Trustee Stacy moved to adopt new Meeting Room Policy. Seconded, all in favor, motion carried. Revised Meeting Room Policy (2/21/17) in effect immediately.

Review Protection Associates estimate for install of DSC commercial Fire Radio Communicator. Received clearance for change from landline to wireless by Peotone Fire Department. Trustee Mills moved to switch to Fire Protection Associates monitoring system. Seconded, all in favor, motion carried.

Tech Savvy Trustees – Handout reviewed, self- evaluated Tech Savvy-Board Members.

NEW BUSINESS:


- **Employee Handbook review by Management Association:** Attorney Roger Ritzman is passing the information along to Catherine Locallo from Robbins Schwartz will get back to us with estimate to compare to MA.
- **Trustee Educational Events:** Roll call vote is needed to approve expenses. The Board will consider workshops available at April meeting.

Moved to adjourn by Trustee Cann, seconded. All in favor, none opposed. Motion carried.

Adjournment: 7:31 pm.

Next Regular Board Meeting: April 18, 2017 6:30pm

Respectfully Submitted,

A handwritten signature in cursive script that reads "Karen LeClaire".

Karen LeClaire , Secretary , Peotone Public Library District