



Peotone Public Library District

Serving Peotone, Green Garden, Wilton Center, and parts of Monee and Will Townships.

Board By-Laws Amendment, Article III, Section 3.08

Board Code of Conduct

Peotone Public Library District board trustees make a commitment to contribute the time and energy to faithfully carry out his/her duties and responsibilities effectively and observe ethical standards with absolute honor.

As a library trustee, I shall abide by this code of conduct and serve the community in my trustee role to the best of my ability. I shall also abide by the library board approved Code of Conduct policy at all times.

I shall attend board meetings, preview materials before the board meeting, and participate in discussions and decision making for the board. I assume full responsibility as a board member, and if I am unable to fulfill my duties before my term expires, I will consider resigning.

I shall represent all citizens honestly and equally and not be swayed by partisan interests.

I shall respect the opinions and contributions of other trustees; I shall refrain from dogmatic or bullying behavior to fellow board members, library staff and patrons at board meetings, in the library and anywhere I represent the library.

I shall avoid any conflict of interest or any appearance of impropriety which could result from my position nor shall I use my Board membership for personal gain.

I shall not use my position to gain unwarranted privileges or advantages for myself or others from the library or from those who do business with the library.

I shall at all times respect the confidentiality of privileged information. I shall follow the Library Records Confidentiality Act (75 ILCS 70/1) and follow all local, state and federal laws. I shall be aware of and in compliance with my responsibilities as Library Trustee under Freedom of Information laws and Open Meeting Act.

I shall not interfere with the management responsibilities of the director or supervision of library staff.

I shall refer staff grievances or problems to the library director, who has full responsibility for managing staff; refer complaints from the public to the library director.

Board Trustee Name: _____

Date: _____

Board Trustee Signature: _____