



Peotone Public Library District

Serving Peotone, Green Garden, Wilton Center, and parts of Monee and Will Townships.

ORDINANCE NO. 2025 - 01

Budget and Appropriation Ordinance FY JULY 1, 2025-JUNE 30, 2026

An ordinance fixing the budget and making the appropriations for the Peotone Public Library District, in the county of Will, Illinois, for the fiscal year beginning **July 1, 2025** and ending **June 30, 2026**.

WHEREAS, THE BOARD OF TRUSTEES OF THE PEOTONE PUBLIC LIBRARY DISTRICT, Will County, Illinois has prepared or cause to be prepared a tentative budget and appropriations or ordinance for the fiscal year beginning July 1, 2025 and ending June 30, 2026, and the Secretary of the Board has made the same conveniently available for public inspections at the Peotone Public Library Building for at least 30 days prior to the Public Hearing thereon, and

WHEREAS, the Public Hearing as to such budget and appropriations ordinance is held on the 16th day of September, 2025 at 6 p.m., notice of said publications having been given at least 30 days prior thereto by publishing notice thereof in the *Vedette*, a newspaper published within said library district,

NOW, THEREFORE, be it ordained by the Board of Trustees of the Peotone Public Library District, Will County, Illinois, as follows:

SECTION 1: That the fiscal year of the district is hereby fixed and declared to be from July 1, 2025 to June 30, 2026.



Peotone Public Library District

Serving Peotone, Green Garden, Wilton Center, and parts of Monee and Will Townships.

SECTION 2: That the following budget, containing an estimate of the receipts of the district and expenditures thereof and monies to be accumulated for the purposes of operation of said library district is hereby adopted as the Budget of said Peotone Public Library District for the fiscal year beginning July 1, 2025 and ending June 30, 2026 and shall be in full force and effect after publishing or posting as required by law:

Part One: As part of the annual budget, it is stated:

- a. The cash on hand at the beginning of the fiscal year is \$1,232,004.29.
- b. The estimated cash expected to be received/appropriated during the fiscal year from all sources is \$814,306.
- c. The estimated expenditures for the fiscal year are \$814,306.
- d. The estimated cash expected to be on hand at the end of the fiscal year is \$1,247,537.77.
- e. The estimated amount of taxes to be received by Peotone Public Library District during the fiscal year is \$742,500.
- f. The estimated amount of income to be received from sources other than library taxes for the fiscal year is \$72,306.

Part Two: Below is the estimated expenditures for the fiscal year.

GENERAL FUND

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>Collections</u>		
E-media	\$8,000	\$15,000
Audio/visual	\$1,750	\$2,000
Technical Services Supplies	\$3,000	\$4,000
Library of Things	\$750	\$2,000
Print Collection	\$34,875	\$45,000



Peotone Public Library District

Serving Peotone, Green Garden, Wilton Center, and parts of Monee and Will Townships.

GENERAL FUND

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
-----------------------	----------------------	-----------------------------

Collections Total	\$48,375	\$68,000
--------------------------	-----------------	-----------------

PERSONNEL

Wages & Salaries	\$475,000	\$600,000
Unemployment (SUTA)	\$1,365	\$4,000
Social Security (FICA)	\$25,000	\$30,000
Insurance Health	\$33,000	\$45,000
Retirement Plan Expenses (IRA)	\$9,150	\$12,000
HR Expenses	\$2,000	\$4,500
Personnel Total	\$545,515	\$695,500

ADMINISTRATION

Miscellaneous

Library Supplies	\$9,275	\$13,000
Bank charges	\$100	\$3,000
Miscellaneous Expense	\$1,500	\$10,000
Miscellaneous Total	\$10,875	\$26,000

<u>Insurance</u>	\$20,475	\$30,000
-------------------------	-----------------	-----------------



Peotone Public Library District

Serving Peotone, Green Garden, Wilton Center, and parts of Monee and Will Townships.

GENERAL FUND

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
-----------------------	----------------------	-----------------------------

Facilities

Repair & Maintenance	\$8,500	\$120,000
Furniture	\$900	\$17,500
Building & Grounds	\$7,250	\$17,500
Alarm Systems	\$7,850	\$10,000
Gas & Electric	\$12,400	\$20,000
Telephone & Internet	\$7,000	\$12,000
Utilities-Water, Sewer, Garbage	\$6,100	\$12,000
Facilities Total	\$50,000	\$209,000

<u>Professional Development</u>	\$3,635	\$5,000
--	----------------	----------------

<u>Contractual Services</u>	\$32,650	\$45,000
------------------------------------	-----------------	-----------------

<u>Cash Reserve & Contingency</u>	\$20,806	\$40,000
--	-----------------	-----------------

TOTAL ADMINISTRATION	\$138,441	\$355,000
-----------------------------	------------------	------------------

Patron Services

Online Services & Databases	\$9,000	\$11,000
Public Relations	\$6,300	\$8,000
Program & Outreach	\$10,150	\$15,000
Technology	\$55,000	\$70,000
Makerspace	\$1,525	\$7,000
Total Patron Services	\$81,975	\$111,000



Peotone Public Library District

Serving Peotone, Green Garden, Wilton Center, and parts of Monee and Will Townships.

GENERAL FUND

<u>ACCOUNT</u>	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>Summary General Fund</u>	\$814,306	\$1,229,500

Section 3: That there is hereby appropriated for the use of this Peotone Public Library District for said fiscal year the following: General Operation Fund such total being divided among the several objects and purposes specified and enumerated and in the particular amount stated for said fund in Section 2 entitled “Estimated Expenditures” (constituting the appropriations for the fiscal year July 1, 2025 to June 30, 2026 as provided in Section 3 with the same effect as if said statement were repeated in its entirety; and that this Section 3 shall be and is the annual appropriation ordinance of the Peotone Public Library District, adopted by the Board of Trustees of said district as required by law and shall be in full force and effect after publishing in accordance with the law.

Section 4: Any unexpended balance of any item or items of any general appropriation made by this ordinance may be expended in making up any deficiencies in any item or items in the same general appropriation made by this ordinance.

Section 5: If any item or portion thereof of this ordinance shall for any reason be invalid, such invalidity shall not affect the validity of the remaining items or portions of items of this ordinance.

Passed on a roll call vote this _____th day of _____.



Peotone Public Library District

Serving Peotone, Green Garden, Wilton Center, and parts of Monee and Will Townships.

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Approved by: _____

Library Board President
Peotone Public Library District

Attest by: _____

Library Board Secretary
Peotone Public Library District