

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
January 16, 2024**

Location: Peotone Library Meeting Room

Call to Order: 6:31 p.m. by S. Gall, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, Library Board President: D. Ladislas – Absent, S. Gall - Present, J. Oliver – Present, A. Nagel – Absent, M. Horne – Present, B. Patek - Present, and M. Cann - Present
Others attending: Director Noreen Bormet and Administrative Assistant Courtney Stahl

Public Forum: N/A

Minutes - Peotone Public Library District – November 21, 2023 Public Hearing and Regular Board Meeting Minutes

Trustee Oliver motioned to approve minutes of the Public Hearing Meeting of November 21, 2023 with no corrections and no additions. Trustee Patek seconded the motion. Ayes - 5, Nays - 0, Abstain - 0, Absent - 2. Motion carried.

Trustee Oliver motioned to approve minutes of the **Regular Board Meeting of November 21, 2023** with no corrections and no additions. Trustee Cann seconded the motion. Ayes - 5, Nays - 0, Abstain - 0, Absent - 2. Motion carried.

Bills from November 15 - January 9, 2024:

Director Bormet clarified that the Hinckley water bill goes under utility this budget cycle, and will review it for next budget. The small equipment cost was for the AED. Trustee Patek motioned to approve payment of bills. Trustee Horne seconded the motion. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislas – Absent, Trustee Oliver – Aye, Trustee Nagel – Absent, Trustee Gall – Aye, Trustee Horne - Aye and Trustee Patek – Aye. Ayes- 5, Nays- 0, Abstain - 0, Absent - 2. Motion carried.

Financial Report:

Katie from Brandt and Associates will be handling the finances and Abbey will be handling payroll since Stacy left the company. Trustee Cann motioned to file the financial report for audit. Trustee Oliver seconded the motion. Ayes - 5, Nays - 0, Abstain - 0, Absent - 2. Motion carried.

Director's Report: See attached Director's Report. Additional comments by Director Bormet:

- AED training went well and Jackie said she could also teach a CPR class
- Christmas in the Village - good turnout
- Annual Certificate completed (due in March), on track with reports
- OrangeBoy news - CreativeBug was the highlight for January and subscriptions went up by 2 since the beginning of January, more views on the e-Newsletter since starting it up in November.

RAILS News:

- Reminder to check website for library closings due to winter weather
- Burr Ridge location closed due to network updates
- ExploreMoreIL - Volo Museum joined (BOGO free tickets)
- RAILS Board Meeting January 26, 2024 at 1pm

PrairieCat News:

- Updating Vega (still having issues), Innovative working to correct.

- Delegates Meeting January 31, 2024 at Loves Park, Rockford - Director Bormet will be joining via Zoom

Library Building:

- Werner's - appreciated that Peotone Library let them know that we were closed on Friday and that they don't have to worry about plowing that day
- Stuffed Animal Workshop was canceled at the Monee location due to weather concerns - patrons came to pick up the kits at the Library
- January 6, 2024 - carpets and floors cleaned

Monee News:

- Reminder to check EMA website for any weather updates in the area
- Early voting starts in March at University Park
- January's display case at Peotone Public Library District for Monee's 150th celebration

Peotone News:

- Vehicles village stickers renewal before February 15th
- No parking in streets for snow removal if snow is 2 inches and above

Old (Unfinished) Business:

- Tech Savvy Trustees
 - o E-Newsletter marketing was a success
 - o Brand Identity topic discussed
 - o Discussed possible satellite location in Monee
- Local Government Committee
 - o February 20th - final meeting
 - o Draft sent out - approve and sign

New Business:

Closed Session pursuant to 5 ILCS 120/2 "Discussion of minutes of meetings lawfully closed under this Act, whether for approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06" Semi-annual review of closed minutes.

Motion made by Trustee Horne to go into closed session to review the closed session minutes and seconded by Trustee Cann. All in favor - motion carried 7:34pm.

Motion made by Trustee Cann, seconded by Trustee Horne to reopen regular meeting at 8:05pm. All in favor - motion carried.

Motion made by Trustee Horne to keep closed minutes reviewed as closed, seconded by Trustee Cann. All in favor - motion carried.

Adjournment:

Motion to adjourn meeting at 8:08 p.m. by Trustee Cann, and Trustee Horne seconded. Ayes - 5, Nays - 0, Abstain - 0, Absent - 2. Motion carried.

Next Regular Board Meeting February 20, 2024 at 6:30 p.m.

Courtney Stahl, Administrative Assistant
Peotone Public Library District