PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
March 18, 2025

Location: Peotone Library Meeting Room

Call to Order: 6:39 p.m. by S. Gall, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, Library Board President: D. Ladislas – Present, S. Gall - Present, J. Oliver – Present, A. Nagel – Absent, M. Horne – Present, B. Patek - Present, and M. Cann - Present
Others attending: Director Sarah Ehlers, Courtney Stahl and Susan Chisausky

Consent Agenda
Minutes - Peotone Public Library District – February 18, 2025 Board Meeting Minutes
Trustee Oliver motioned to approve minutes of the **Regular Board Meeting of February 18, 2025** with no corrections and no additions. Trustee Ladislas seconded the motion. Ayes - 6, Nays - 0, Abstain - 0, Absent - 1. Motion carried.

Committee Reports: N/A

Director's Report: See attached Director's Report. Additional comments by Sarah Ehlers:
- Karen - 2nd Work Anniversary
- Seed Library launched in March 2025 - Maddie, AJ & Heather put this together collectively
- 3D printers/Maker Space in progress

Bills from February 14 - March 14, 2025:
Trustee Oliver motioned to approve payment of bills. Trustee Patek seconded the motion. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislas – Aye, Trustee Oliver – Aye, Trustee Nagel – Absent, Trustee Gall – Aye, Trustee Horne - Aye and Trustee Patek – Aye. Ayes- 6, Nays- 0, Abstain - 0, Absent - 1. Motion carried.

Financial Report:
Trustee Cann motioned to file the financial report for audit. Trustee Oliver seconded the motion. Ayes - 6, Nays - 0, Abstain - 0, Absent - 1. Motion carried.

Public Forum: N/A

Unfinished Business:
- Assistant Director Job Description
  - Tabled - Next Board Meeting
- Request for Proposals for Plumbing - Update
  - Evaluation can be around $1,000 - $3,000
  - Need a plan before bidding can start
  - Jean's Septic - Waiting to see if they have the equipment to evaluate the scope of the project

New Business:
- Financial Policy
  - Tabled - Next Board Meeting
- Circulation Supervisor Job Description (Promotion)
  - Tabled - Next Board Meeting
- Community Survey
  - Review/Discussion

- Display Case
    - Discussion - President Gall will be taking responsibility for updating the display case at the front of the library
    - Director Ehlers will create a form to sign for anyone interested in filling the display case

Director's Comments: Working Budget and ARPA Grant - to discuss at the next Board Meeting

Trustee Comments: N/A

Adjournment:
Adjournment of regular board meeting motion made by Trustee Cann, seconded by Trustee Horne – motion carried. Adjournment: 8:31 p.m.

Next Regular Board Meeting April 15, 2025 at 6:30 p.m.

Courtney Stahl, Business
Peotone Public Library District