

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
NOVEMBER 19, 2024**

Location: Peotone Library Meeting Room

Call to Order: 6:28 p.m. by S. Gall, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, Library Board President: D. Ladislas – Present (Present), S. Gall - Present, J. Oliver – Present, A. Nagel – Present (6:30pm), M. Horne – Present (remote), B. Patek - Present, and M. Cann - Present

Others attending: Director Sarah Ehlers, Administrative Assistant Courtney Stahl

Consent Agenda

Minutes - Peotone Public Library District – October 15, 2024 Board Meeting Minutes

Trustee Patek motioned to approve minutes of the **Regular Board Meeting of October 15, 2024** with no corrections and no additions. Trustee Cann seconded the motion. Ayes - 7, Nays - 0, Abstain - 0, Absent - 0. Motion carried.

Committee Reports: N/A

Director’s Report: See attached Director’s Report. Additional comments by Sarah Ehlers:

- Sarah Geekie is resigning on December 13, 2024

Financial Report:

Trustee Nagel motioned to file the financial report for audit. Trustee Cann seconded the motion. Ayes - 7, Nays - 0, Abstain - 0, Absent - 0. Motion carried.

Bills from October 11 - November 13, 2024:

Trustee Nagel motioned to approve payment of bills. Trustee Oliver seconded the motion. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislas – Aye, Trustee Oliver – Aye, Trustee Nagel – Aye, Trustee Gall – Aye, Trustee Horne - Aye and Trustee Patek – Aye. Ayes- 7, Nays- 0, Abstain - 0, Absent - 0. Motion carried.

Public Forum:

Susan Chisausky, Sarah Geekie, and Jean’s Septic (Jeremy and Angela)

Unfinished Business:

- Plumbing Bids
 - Trustee Nagel motioned to approve Jean’s Septic bid. Trustee Patek seconded the motion. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislas – Aye, Trustee Oliver – Aye, Trustee Nagel – Aye, Trustee Gall – Aye, Trustee Horne - Abstain, and Trustee Patek – Aye. Ayes- 6, Nays- 0, Abstain - 1, Absent - 0. Motion carried.
- Camera Bids
 - Postpone
- Library Cell Phone
 - Trustee Oliver motioned to approve Google Voice with a new tablet as the Library Cell Phone option. Trustee Nagel seconded the motion. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislas – Aye, Trustee Oliver – Aye, Trustee Nagel – Aye, Trustee Gall – Aye, Trustee Horne - Aye and Trustee Patek – Aye. Ayes- 7, Nays- 0, Abstain - 0, Absent - 0. Motion carried.

New Business:

- Holiday appreciation for the staff - postpone
- By-Laws Review - postpone
- Job Descriptions
 - Business Manager, Circulation I Clerk, Circulation II Clerk, and Youth Services Assistant
 - Trustee Oliver motioned to approve of the Business Manager, Circulation I Clerk, Circulation II Clerk, and Youth Services Assistant positions. Trustee Patek seconded the motion. Ayes - 7, Nays - 0, Abstain - 0, Absent - 0. Motion carried.
 - Organizational Chart Update
- Tax Levy Ordinance
 - Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Aye, Trustee Gall – Aye, Trustee Horne - Nay, and Trustee Patek – Aye. Ayes- 6, Nays- 1, Abstain - 0, Absent - 0. Motion carried.

Director's Comments: N/A

Trustee Comments: N/A

Adjournment:

Adjournment of regular board meeting motion made by Trustee Cann, seconded by Trustee Nagel – motion carried. Adjournment: 8:03 p.m.

Next Regular Board Meeting January 21, 2025 at 6:30 p.m.

Courtney Stahl, Administrative Assistant
Peotone Public Library District