

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
NOVEMBER 18, 2025**

Location: Peotone Library Meeting Room

Call to Order: 6:37 pm, by M. Horne, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited

Roll Call: Taken by M. Horne: S. Chisausky – Present, M.J. Carlson – Present, S. Dascenzo – Present, S. Gall – Absent, M. Horne – Present, J. Oliver – Present, B. Patek – Absent. Others attending: Director Sarah Ehlers.

Adoption of the Agenda/Minutes – November 18,2025 Board Meeting Minutes and Agenda – Trustee Carlson motioned to adopt the agenda and approve the minutes of the regular board meeting of October 21, 2025, with no corrections or additions. Trustee Dascenzo seconded the motion. Ayes – 5, Nays – 0, Absent – 2, Abstain – 0. Motion carried.

Committee Reports:

* Trustee Carlson gave a summary of the Special Buildings Committee Meeting held on October 10,2025, at the Monee Village Hall. Library Director, Sarah Ehlers passed out the Solutions proposal from Bibliotheca for proposed lockers in Monee. Possible locations were discussed. The Committee agreed that they would accept the location that best works for the city of Monee, which seems to be the circle drive next to The Parks and Recreation Buildings. The city of Monee agreed to pay the monthly electric and Wi-Fi bills as well as the wiring for those. Next committee meeting will be determined later.

Director's Report: See attached Director's Report.

Approval of bills payable and financial report:

* Motion to file for audit and payment of bills made by Trustee Horn. Seconded by Trustee Carlson. President Horne took Roll Call Vote: Trustee Chisausky – Aye, Trustee Carlson – Aye, Trustee Dascenzo – Aye, Trustee Horne – Aye, Trustee Gall – Absent, Trustee Oliver – Aye, Trustee Patek – Absent. Ayes 5, Nays 0, Absent 2. Motion carried. Trustee Horne also made a motion to approve the HR Source bill of \$2,500.00 and to pay the Korellis Roofing bill for semi- annual maintenance for \$1,575.00 per inspection. Trustee Carlson seconded the motion. Roll Call Vote taken: Trustee Chisausky – Aye, Trustee Carlson – Aye, Trustee Dascenzo – Aye, Trustee Gall – Absent, Trustee Horne – Aye, Trustee Oliver – Aye, Trustee Patek – Absent. 5 Ayes, 0 Nays, 2 Absent. Motion carried.

Public Forum: N/A,

Unfinished Business:

*** 2026 Board Meeting and Closure Dates Ordinance 2025-04**

Trustee Dascenzo made a motion to approve the following Board Meeting dates and holiday closure dates. Trustee Carlson seconded the motion. Roll call vote: Trustee Chisausky – Aye, Trustee Carlson – Aye, Trustee Dascenzo – Aye, Trustee Gall – Absent, Trustee Horne – Aye, Trustee Oliver – Aye, Trustee Patek – Absent. 5 Ayes, 0 Nays, Absent 2. Motion carried. Board Meetings will be held on the third Thursday of each month: January 15th, February 19th, March 19th, April 16th, May 21st, June 18th, July 16th, August 20th, September 17th, October 15th, and November 19th. (No meeting in December) at 6:30 pm. Library will close and staff will be paid the hours regularly scheduled on the following holidays: January 1st, February 16th, May 25th, July 4th, September 7th, November 26th, November 27th, December 24th, December 25th, and December 31st.

New Business:

* At 8:07 pm President Horne made a motion to go in to closed session to discuss personnel. Trustee Chisausky seconded the motion. All in favor, motion carried. Board went into closed session. Motion made by Trustee Oliver to reopen regular session. Trustee Carlson seconded the motion. Motion carried. Regular session reopened at 8:31 pm.

***Staff Holiday Party & Bonuses**

Trustee Dascenzo made a motion to provide a Jersey Mike's boxed holiday lunch for the staff and offer a longevity bonus with a tenure-based increase. Total cost would be \$ 1,850. Trustee Chisausky seconded the motion. Roll Call Vote: Trustee Chisausky – Aye, Trustee Carlson – Aye, Trustee Dascenzo – Aye, Trustee Gall -Absent, Trustee Horne – Aye, Trustee Oliver – Aye, Trustee Patek – Absent. 5 Ayes, 0 Nays, 2 Absent. Motion carried.

***Feasibility Study**

Director S. Ehlers shared information on the Feasibility Study. President Horne stated that in January the board would meet as a committee of the whole for long range planning and a feasibility study.

***Director's Comments:**

Director S. Ehler stated that the Monee surveys are done, and she will review those at the January meeting. Peotone's Christmas in the Village will be on December 13th. The library will be having a golf game and some Christmas photo opts.

***Trustee Comments:**

President Horne suggested that the expiration date of C. D.s be listed on the financial reports.

***Adjournment:** Trustee Dascenzo motion to the adjourn regular board meeting, seconded by Trustee Oliver at 8:51 pm.

*** Committee of the Whole will meet January 15, 2026, at 5:30 pm**

*** Next Regular Board Meeting January 15, 2026, at 6:30 pm**

