

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
May 21, 2024**

Location: Peotone Library Meeting Room

Call to Order: 6:31 p.m. by J. Oliver, Library Board Vice President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by J. Oliver, Library Board Vice President: D. Ladislav – Present, S. Gall - Present (6:44pm), J. Oliver – Present, A. Nagel – Present (6:36pm), M. Horne – Present, B. Patek - Present, and M. Cann - Absent

Others attending: Director Noreen Bormet, Administrative Assistant Courtney Stahl

Public Forum: none

Minutes - Peotone Public Library District – April 16, 2024 Board Meeting Minutes

Trustee Ladislav motioned to approve minutes of the **Regular Board Meeting of April 16, 2024** with no corrections and no additions. Trustee Horne seconded the motion. Ayes - 4, Nays - 0, Abstain - 0, Absent - 3. Motion carried.

Bills from April 11 - May 14, 2024:

Director Bormet clarified the Plum Creek bill is for Summer Reading Programs and the Memorial Library bill was for a damaged book. Trustee Patek motioned to approve payment of bills. Trustee Ladislav seconded the motion. Library Board Vice President Oliver took Roll Call Vote: Trustee Cann – Absent, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Absent, Trustee Gall – Absent, Trustee Horne - Aye and Trustee Patek – Aye. Ayes- 4, Nays- 0, Abstain - 0, Absent - 3. Motion carried.

Financial Report:

CD Old National matured, rate at 4.32% if renewed for 9 months. Trustee Horne motioned to approve the CD renewal. Trustee Patek seconded. Library Board Vice President Oliver took Roll Call Vote: Trustee Cann – Absent, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Absent, Trustee Gall – Absent, Trustee Horne - Aye and Trustee Patek – Aye. Ayes- 4, Nays- 0, Abstain - 0, Absent - 3. Motion carried.

Trustee Ladislav motioned to file the financial report for audit. Trustee Patek seconded the motion. Ayes - 6, Nays - 0, Abstain - 0, Absent - 1. Motion carried.

Director's Report: See attached Director's Report. Additional comments by Director Bormet:

- Director Bormet attended two Zoom meetings (building insurance and LIMRiCC) - Health Insurance will be changing from Aetna to Blue Cross Blue Shield in 2025.
- Director Bormet and Admin. Assistant Stahl attended a Strategic Planning webinar series

RAILS News:

- May 25 - Next RAILS Board Meeting
- June 6 - Member Update webinar new date (postponed from May 8)
- Pushing iLEAD program to become required for Trustees
- Digital Accessibility of website - ADA compliant by April 26, 2027

PrairieCat News:

- September 26-27 - PUG Day (virtual)
- Vega updates are 90% complete and working to add a kids only page
- Reminder that the Talent LMS portal has trainings for staff

Library Building:

- Parking lot light not fully working contacted electrician
- Working on estimate for two windows (seal broke)
- Job Searching Kiosk from Will County Workforce flier - possible grant

Monee News:

- May 24-26 - Garage Sales
- Approved budget for 2025
- Reappointed all department heads
- Motorcycle Awareness Month
- Nominations for Beautification Award being accepted.

Peotone News:

- May 19-25 - Public Works Week
- June 3 - Retirement Party for Peotone Superintendent of Schools
- June 7-8 - Garage Sales
- Preparations underway for Christmas in the Village
- Village holding off planting trees due to the cicadas - fall timeline planned.

Old (Unfinished) Business:

- Tech Savvy Trustees
 - iLEAD Learning Portal reminder (L2 account)

New Business:

- Mack & Associates yearly audit
 - Trustee Oliver motioned to retain Mack & Associates. Trustee Ladislav seconded the motion. Ayes - 6, Nays - 0, Abstain - 0, Absent - 1. Motion carried.
- Working Budget 24-25
 - Discussion

Motion to close regular meeting to go into Closed Session pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity made by Trustee Horne. Trustee Patek seconded the motion. Ayes - 6, Nays - 0, Abstain - 0, Absent - 1. Motion carried. Adjournment: 7:06 p.m.

Regular meeting reopened at 7:21 p.m. Library Board President S. Gall took Roll Call Vote: Trustee Cann – Absent, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Aye, Trustee Gall – Aye, Trustee Horne - Aye and Trustee Patek– Aye. Ayes-6, Nays-0, Abstain-0, Absent-1.

Hiring Committee created to recruit/discuss/interview new candidates for the Library Director position - Trustee Oliver, Trustee Gall and Trustee Patek will serve on the committee. The position will be posted on the RAILS job board. Deadline for applications is June 14.

Adjournment of regular board meeting motion made by Trustee Oliver, seconded by Trustee Nagel – motion carried. Adjournment: 7:24 p.m.

Next Regular Board Meeting June 18, 2024 at 6:30 p.m.

Courtney Stahl, Administrative Assistant
Peotone Public Library District