

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
JUNE 17, 2025630**

Location: Peotone Library Meeting Room

Call to Order: 630 p.m. by M. Horne, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by M. Horne: S. Chisausky – Present, M.J. Carlson – Present, S. Dascenzo – Absent, S. Gall – Present, M. Horne – Present, J. Oliver – Present, B. Patek – Present.
Others attending: Director Sarah Ehlers, Courtney Stahl, Becky Hase-Plefka

Consent Agenda

Minutes – Peotone Public Library District – May 20, 2025 Board Meeting Minutes

Trustee Oliver motioned to approve minutes of the **Regular Board Meeting of May 20, 2025** with no corrections and no additions. Trustee Chisausky seconded the motion for the **Regular Board Meeting of May 20, 2025**. Ayes – 6, Nays – 0, Abstain – 0 Absent – 1. Motion carried.

Committee Reports: N/A

Director's Report: See attached Director's Report. Additional comments by Sarah Ehlers:

- Consulted John Shales of Shales McNutt Construction regarding plumbing bids..
 - He recommended replacing the cast iron pipe with PVC
 - Cost to do so is enormous.
 - She is seeking another opinion regarding plumbing issues.
- J. Oliver enjoyed the Mennonite Presentation

Bills from May 20 – to June 16, 2025

- The Unique Collection Service is being canceled
- Trustee Oliver motioned to approve payment of the bills. Trustee Patek seconded the motion. Library Board President Horne took Roll Call Vote: Trustee Chisausky – aye-, Trustee Carlson – aye -, Trustee Dascenzo – absent -, Trustee Gall – aye -, Trustee Horne – aye- , Trustee Oliver – aye- and Trustee Patek – aye- . Ayes- 6, Nays- 0, Abstain- 0, Absent – 1. Motion carried.

Financial Report:

- Clarification on some payments.
- Trustee Patek motioned to file the financial report for audit. Trustee Oliver seconded the motion. Ayes – 6 – Nays – 0, Absent – 1, Abstain – 0. Motion carried.

Public Forum: N/A

Unfinished Business:

- “Authority to Spend” Policy
 - M. Horne read this policy from page 10 of the Agenda Booklet
 - The policy clarifies and makes transparent spending limits for routine and emergency situations
 - “Authority to sign checks” is included in this policy
 - Trustee Oliver motioned to approve this policy. Trustee Carlson seconded the motion.
 - Library Board President Horne took Roll Call vote: Trustee Horne -Aye-, Trustee Oliver -Aye-, Trustee Patek -Aye-, Trustee Chisausky -Aye-, Trustee Carlson -Aye-, Trustee Gall -Abstain-, Trustee Dascenzo -Absent-. 5 Ayes, 1 abstain, 1 absent, 0 Nays. Motion carried.

- The Policy was signed by Board President M. Horne and Secretary B. Patek and given to Director Sarah Ehlers.
- “Board Code of Conduct” Policy
 - M. Horne read the “Board Code of Conduct” Policy from page 12 of the Agenda Booklet
 - Trustee Chisausky motioned to approve this policy. Trustee Oliver seconded the motion.
 - 6 Ayes, 0 Abstain, 1 absent, 0 Nays. Motion carried.
 - The policy was signed by President M. Horne and Secretary B. Patek and given to Director Sarah Ehlers.
 - Individual Board Code of Conduct Documents were signed by each of the Board Trustees and given to Director Sarah Ehlers
 - Still need signed “Board Code of Conduct” document from Trustee Dascenzo and Trustee Gall

New Business:

- Maker Space Policy discussed. Trustee Patek motioned to approve the policy. Trustee Chisausky seconded the motion. Ayes – 6-, Absent -1 -, Abstain -0 -, Nays -0 -. Motion carried.
- Non-Resident fees discussed. Fee: \$112.00. Trustee Oliver motioned to approve this fee. Trustee Carlson seconded it. Roll Call vote taken by President M. Horne: Trustee Chisausky -Aye-, Trustee Carlson -Aye-, Trustee Dascenzo -Absent-, Trustee Gall -Aye-, Trustee Horne -Aye-, Trustee Oliver -Aye-, Trustee Patek -Aye-. 6 Ayes, 1 Absent, 0 Abstain, 0 Nays. Motion carried.
- Possibility of Monee library building discussed. M. Horne will form a committee to study it.
- Landscaping quote: Tabled until next meeting.

Director’s Comments: Training options provided through You Tube links on page 17 & 18 of Agenda Booklet.

Trustee Comments: M. Horne recommended the Parliamentary Procedures You Tube video provided through link on page 18 of Agenda booklet. Library director evaluation needs to be done.

Adjournment:

Motion to adjourn regular board meeting made by Trustee Oliver, seconded by Trustee Patek- motion carried. Adjournment: 7:53 p.m.

Next Regular Board Meeting July 15, 2025, at 6:30 p.m.

Bonnie Patek, Secretary of the Board of Trustees
Peotone Public Library District