

**PEOTONE PUBLIC LIBRARY DISTRICT  
REGULAR BOARD MEETING MINUTES  
SEPTEMBER 16, 2025**

**Location:** Peotone Library Meeting Room

**Call to Order:** 630 p.m. by M. Horne, Library Board President.

**Pledge of Allegiance to the U.S. Flag:** Recited.

**Roll Call:** Taken by M. Horne: S. Chisausky – Present, M.J. Carlson – Present, S. Dascenzo – Present, S. Gall – Present, M. Horne – Present, J. Oliver – Present, B. Patek – Present.  
Others attending: Director Sarah Ehlers, Courtney Stahl, Becky Hase-Plefka, A.J. Kuzma

**Adoption of the Agenda/ Minutes**

**Minutes – Peotone Public Library District – August 19, 2025 Board Meeting Minutes**

Trustee Oliver motioned to adopt the **agenda** for September 16 and approve minutes of the **Regular Board Meeting of August 19, 2025** with several corrections and no additions. The **corrections** are as follows: Under roll call vote for approving the Utica Insurance expense, there were 5 Ayes; and 1 Abstain. Under the roll call vote to approve setting the Building appropriation cap to \$550,000.00, there were 5 Ayes and 1 Nay. Trustee Dascenzo seconded the motion. Ayes – 7, Nays – 0, Abstain – 0 Absent – 0. Motion carried.

**Committee Reports:** M. Horne stated that the meeting with the Village of Monee has been postponed.

**Director's Report:** See attached Director's Report. Additional comments by Sarah Ehlers:

- Any trustees can still sign up through your L2 account at Rails for the Robert's Rules of Order to be streamed on September 27, 2025 via Zoom. If you cannot attend live, you can access it later, but only if you sign up.

**Financial reports, approval of bills payable (roll call vote)**

- Motion to file for audit and payment of the bills made by Trustee Patek. Seconded by Trustee Carlson. This also includes the payment of the proposed maintenance contract with Kulacz & Sons. (Heating and cooling company)
- Library Board President Horne took Roll Call Vote: Trustee Chisausky – aye-, Trustee Carlson – aye -, Trustee Dascenzo – aye-, Trustee Gall – aye -, Trustee Horne – aye- , Trustee Oliver – aye- and Trustee Patek – aye- Ayes- 7, Nays- 0, Abstain- 0, Absent – 0. Motion carried.

**Public Forum:** N/A

**Unfinished Business:**

- The information for the Illinois Public Library Annual report was submitted. (IPLAR)

**New Business:**

- Audit completed, Annual Financial Report (the fiscal year ended June 30, 2025)
  - The Mack representative, Lauri Pope (CPA) was our guest speaker.
  - Lauri gave a succinct and positive report, explaining various sections in the Mack report booklet that she gave to everyone.
  - In summary, she stated that there were no findings and there is a clean opinion.

- Health Insurance Renewals
  - LIMRiCC is staying with Blue Cross Blue Shield (medical and dental) for 2026
  - The library will pay 85% and the full time employee (2 full time currently on it) will pay 15% for coverage.
  - Motion made by Trustee Carlson to approve the insurance rates with LIMRiCC for this upcoming year and the percentages the library will pay versus the covered full time employees. Seconded by Trustee Chisausky.
  - Library board president Horne took Roll Call Vote: Trustee Chisausky – aye-, Trustee Carlson – aye -, Trustee Dascenzo – aye-, Trustee Gall – Aye -, Trustee Horne – aye- , Trustee Oliver – aye- and Trustee Patek – aye- . Ayes- 7, Nays- 0, Abstain- 0, Absent – 0. Motion carried.
- Director's Toilet
  - Discussion about sealing the director's toilet for \$850.00
  - Motion to seal the director's toilet for \$850.00 made by Trustee Oliver. Motion seconded by Trustee Patek
  - Library board president Horne took Roll Call Vote: Trustee Chisausky – aye-, Trustee Carlson – aye -, Trustee Dascenzo – aye-, Trustee Gall – Aye -, Trustee Horne – aye- , Trustee Oliver – aye- and Trustee Patek – aye- . Ayes- 7, Nays- 0, Abstain- 0, Absent – 0. Motion carried
- Board meeting and Closure Dates Ordinance 2024-04
  - Motion to amend the by-laws and switch board meetings to the 3<sup>rd</sup> Thursday instead of the 3<sup>rd</sup> Tuesday of the month (starting in January of 2026), made by Trustee Patek. Seconded by Trustee Oliver . All Ayes (7); motion passed.
  - Discussion held on closure dates for the library. No decision made; Tabled until meeting on November 18.
- National Friends of the Library week is October 18-24, 2026
  - PPLD will bring treats for the Friends of the Library meeting on October 16 to celebrate National Friends of the Library week.
- Design Conference Travel Expenses
  - Sarah Ehlers is registered to attend the Design Conference in St. Louis, Missouri, at the Clark family branch of the St. Louis library .on September 25, 2025. .
  - Motion made by Trustee Dascenzo that the PPLD will pay for one night hotel stay and the conference fee of \$43.00 for this event. Seconded by Trustee Carlson.
  - Library board president Horne took Roll Call Vote: Trustee Chisausky – aye-, Trustee Carlson – aye -, Trustee Dascenzo – aye-, Trustee Gall – Aye -, Trustee Horne – aye- , Trustee Oliver – aye- and Trustee Patek – aye- . Ayes- 7, Nays- 0, Abstain- 0, Absent – 0. Motion carried.

**Director's Comments:** Three trustees will not be in attendance at the October 21<sup>st</sup> board meeting. The remainder of the board members indicated that they can be there, so a quorum will be present to conduct business.

**Trustee Comments:** Susan Chisausky will be attending the Trustee Day conference on October 21, 2025 at the Rosemont Horizon Building in Rosemont, Illinois.

#### **Adjournment:**

Motion to adjourn regular board meeting made by Trustee Oliver and seconded by Trustee Patek at 8:21 p.m.

**Next Regular Board Meeting October 21, 2025, at 6:**