

**PEOTONE PUBLIC LIBRARY DISTRICT  
REGULAR BOARD MEETING MINUTES  
FEB 19, 2026**

**Location:** Peotone Library Meeting Room

**Call to Order:** 630 p.m. by M. Horne, Library Board President.

**Pledge of Allegiance to the U.S. Flag:** Recited.

**Roll Call:** Taken by M. Horne: S. Chisausky – Absent, M.J. Carlson – Present, S. Dascenzo – Present, M. Horne – Present, J. Oliver – Present, B. Patek – Present.  
Others attending: Director Sarah Ehlers

**Adoption of the Agenda/ Minutes**

Trustee Oliver motioned to adopt the January 15, 2026 agenda and to approve the minutes from November 18, 2025 with no additions or corrections. The motion was seconded by Trustee Dascenzo

**Committee Reports:** The recommendations of the Special Committee of the Whole was reviewed. Product Architecture was recommended with a quote of \$10,500.00 for the basic Service and an additional \$10,500.00 to include coordinating a focus group. Product Architecture's quote included the services of the consulting group with John Shales. The Engberg Anderson company was more costly and therefore not considered at this time.

**Trustee Carlson** moved to hire Product Architecture for the Feasibility study basic service with a budget of \$11000.00

**Trustee Dascenzo** seconded the motion

**Roll Call Vote taken by** M. Horne: Trustee Chisausky – Absent-, Trustee Carlson – aye-, Trustee Dascenzo – aye -, Trustee Horne – aye- , Trustee Oliver – aye- and Trustee Patek – aye-- 5 Ayes- 0 Abstain- 1 Absent . Motion carried.

**Director Sarah Ehlers** will negotiate with Product Architecture to lock in the \$10,500.00 quote for coordinating a focus group to possibly be used at a future date.

**Director's Report:** See Directors Report in Board Meeting Agenda booklet. Some highlights: we are nearly all the way transferred to using Quickbooks which will save the library a lot of money. Sarah brought to our attention the need to regularly review IPLAR standards so that we stay in compliance with them.

**Approval of bills payable and Financial report (roll call vote)**

A motion to pay the bills was made by Trustee Oliver. Seconded by Trustee Dascenzo.

Library Board President M. Horne took Roll Call Vote: Trustee Chisausky – absent-, Trustee Carlson – aye -, Trustee Dascenzo – aye -, Trustee Horne – aye- , Trustee Oliver – aye- and Trustee Patek – aye- Ayes- 5, Nays- 0, Abstain- 0, Absent – 1. Motion carried.

A motion to file for audit was made by Trustee Patek. Seconded by Trustee Oliver; Roll call vote taken by Library Board President M. Horne: Trustee Chisausky – absent-, Trustee Carlson – aye -, Trustee Dascenzo – aye -, Trustee Horne – aye- , Trustee Oliver – aye- and Trustee Patek – aye- Ayes- 5, Nays- 0, Abstain- 0, Absent – 1. Motion carried.

**Public Forum:** N/A

**Unfinished Business:**

The board discussed our Maker Space program and how to bring more awareness of it so that it may more fully benefit the public.

**New Business:**

- 1) There is currently one vacancy on the PPLD board of Trustees. Advertisement for this vacancy will be posted on the library website and at the library itself. Anyone interested must fill out an application and give it to Director Sarah Ehlers. Trustee Carlson moved to approve interviewing applicants at the next board meeting on March 19, 2026. Trustee Oliver seconded the motion. All in favor: 5 Ayes. 1 absent. Motion carried
- 2) Trustee Dascenzo motioned to rescind prior decision and approve return to Werner's Landscaping for all landscaping, snow plowing and salting going forward. Trustee Carlson seconded the motion. All in favor: 5 Ayes. 1 absent. Motion carried.
- 3) Trustee Dascenzo motioned to approve amendments to the notary policy. Trustee Carlson seconded the motion. All in Favor: 5 Ayes. 1 absent. Motion carried.
- 4) Trustee Carlson motioned to approve the Weather Criteria Policy for emergency closing of the library with the amendment that the trustees be notified of the closings. Trustee Dascenzo seconded the motion. All in Favor: 5 Ayes, 1 Absent. Motion carried.
- 5) Discussion of whether to keep past closed session minutes and recordings closed or open them to the public. Trustee Carlson motioned to keep the past closed session minutes and recordings closed. Trustee Dascenzo seconded the motion. All in favor: 5 ayes, 1 absent. Motion carried.
- 6) Discussion ensued on job descriptions of Head of Circulation and Maintenance Engineer. Trustee Oliver motioned to approve these job descriptions. Trustee Dascenzo seconded the motion. All in Favor: 5 ayes, 1 absent. Motion carried.
- 7) Discussion took place about the Marketing & Outreach/ Adult Services Assistant position

**Director's Comments: N/A**

**Trustee Comments: N/A**

**Adjournment:**

Motion to adjourn regular board meeting and go into closed session made by Trustee Oliver and seconded by Trustee Dascenzo at 7:40 p.m. All in Favor: 5 Ayes, 1 Absent. Motion carried

**Motion made by** Trustee Carlson to reopen the regular board meeting at 7:59p.m.after the closed session meeting was adjourned at 7:59p.m. on 2-19-2026. Trustee Oliver seconded the motion. All in Favor: 5 Ayes, 1 absent, Motion carried.

Trustee Dascenzo moved to approve the promotion of Anthony J. Kuzma to Marketng & Technology Coordinator effective March 1, 2026.

Trustee Carlson seconded the motion. All in Favor: 5 Ayes, 1 Absent. Motion carried.

Motion to adjourn this Regular Board Meeting made by Trustee Dascenzo and seconded by Trustee Oliver.

Adjournment: 8:03p.m.

**Next Regular Board Meeting will be March 19, 2026 at 6:30p.m.**