

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 19, 2026**

Location: Peotone Library Meeting Room

Call to Order: 630 p.m. by M. Horne, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by M. Horne: S. Chisausky – Present, M.J. Carlson – Present (at 6:31 p.m.), S. Dascenzo – Present, M. Horne – Present, J. Oliver – Absent, B. Patek – Present.

Others attending: Director Sarah Ehlers, Meghan Groth-Prepura, Margaret Harms, Rebecca Markus, Ann Marie Nagel

Motion made by Trustee Patek to amend today's agenda to put board vacancy interviews as item number 4 ahead of the other items on today's agenda. **Seconded by** Trustee Dascenzo. **Roll Call** taken by M. Horne: S. Chisausky -Aye, M.J. Carlson- Aye , S. Dascenzo- Aye, M. Horne- Aye,-J. Oliver- absent, B. Patek- Aye . 5 Ayes, 1 Absent, 0 Nays, 0 Abstain. Motion Carried.

Board Vacancy Interviews

- The candidates present to interview for the board of trustee vacancy were: Meghan Groth-Prepura, Rebecca Markus, Margaret Harms, and Ann Marie Nagel.
- Each candidate was given the opportunity to share some things about themselves that were important to them. After that a session of questions and answers ensued, ending with the opportunity for the candidates ask any questions they had concerning the position.
- The candidates left the meeting after the interviews were over
- After discussion about the candidates, Meghan Groth-Prepura and Rebecca Markus were nominated. A voice vote was taken by M. Horne. All were in favor (5 Ayes) to appoint Rebecca Markus as the new PPLD board of trustee member.

Consent Agenda

- Approval of PPLD Regular Board Meeting Minutes and Closed Session Minutes – from February 19, 2026 with no additions or corrections made.
- Committee Reports: N/A
- Director's Report: See attached Director's Report.
- **Motion to adopt** the Consent Agenda was made by Trustee Chisausky and Seconded by Trustee Dascenzo. All in favor: 5 ayes, 1 absent, 0 Nays, 0 abstain. Motion carried.

Financial Reports and Approval of bills payable

- Trustee Patek motioned to approve the payment of the bills from February 19 - March 19, 2026 . Trustee Dascenzo seconded the motion. Library Board President Horne took Roll Call Vote: Trustee Chisausky – aye-, Trustee Carlson – aye -, Trustee Dascenzo – aye -, Trustee Horne – aye- , Trustee Oliver – absent and Trustee Patek – aye- . Ayes- 5, Nays- 0, Abstain- 0, Absent – 1. Motion carried.
- Trustee Patek motioned to file the financial report for audit. Trustee Carlson seconded the motion. **Roll Call** taken by M. Horne: S. Chisausky -Aye, M.J. Carlson- Aye , S. Dascenzo- Aye, M. Horne- Aye,-J. Oliver- absent, B. Patek- Aye . 5 Ayes, 1 Absent, 0 Nays, 0 Abstain. Motion Carried. Ayes – 5 – Nays – 0, Absent – 1, Abstain – 0. Motion carried.

- The review of the full list of capital expenditures YTD 25_26 was tabled until next month's meeting

Public Forum: N/A

Unfinished Business:

- Discussion concerning the feasibility Study options
- Trustee Carlson moved to allocate no more than \$15,000.00 to be used from the Special Reserve Fund for the feasibility study. Trustee Dascenzo seconded the motion. **Roll Call Vote** taken by library board president M. Horne: S. Chisausky -Aye, M.J. Carlson- Aye , S. Dascenzo- Aye, M. Horne- Aye,-J. Oliver- absent, B. Patek- Aye . 5 Ayes, 1 Absent, 0 Nays, 0 Abstain. Motion Carried.
- Resolution No. 2026-1001 document was signed and dated by board president M.Horne and Secretary B. Patek. The document was given to Director Sarah Ehlers.

New Business:

- **Fund Balance Policy** was discussed
- Trustee Dascenzo moved to approve the Fund Balance Policy. Trustee Patek seconded the motion. **Roll Call Vote** taken by library board president M. Horne: S. Chisausky -Aye, M.J. Carlson- Aye , S. Dascenzo- Aye, M. Horne- Aye,-J. Oliver- absent, B. Patek- Aye . 5 Ayes, 1 Absent, 0 Nays, 0 Abstain. Motion Carried.
- **The job description of the Library Director** was discussed
- Trustee Dascenzo moved to accept the Library Director job description. Trustee Horne seconded the motion. Voice vote: 5 ayes. 1 absent. Motion carried.
- **Budget FY 26_27** was discussed. Director Ehlers gave all board members the working draft of the budget to review for next months meeting presentation.
- A "Limiting Rate calculation Sheet" was also handed out for our review.

Director's Comments: Director Sarah Ehlers encouraged us to review the monthly "marketing and promotion standard" sheet.

Trustee Comments: Margaret Horne shared that two thank you cards had been given from the library staff to the board of trustees for providing lunch for them at the Christmas party. Also, the trustees have provided an honorarium for retiring trustee, Sandra Gall, in appreciation for all her years of service to the library.

Adjournment:

Motion to adjourn the regular board meeting was made by Trustee Chisausky and seconded by Trustee Dascenzo at 8:30 pm. All in Favor: 5 ayes, 1 absent, 0 nays, 0 abstain- motion carried.

Adjournment: 8:30 p.m.

Next Regular Board Meeting April 16, 2026, at 6:30 p.m.

Bonnie Patek, Secretary of the Board of Trustees
Peotone Public Library District