

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
January 19, 2021**

Location: Peotone Library Meeting Room (limited to seven board members for public safety/masks required) or Google Meet. The Meeting will be held remotely using internet conferencing software apps. This procedure is being followed pursuant to the Illinois Governor's "Executive Order" suspending certain provisions of the Illinois "Open Meetings Act" (i.e. 5 ILCS 120/2.01; 5 ILCS 120/7). The public can access the meeting remotely via Internet - meet.google.com/jjb-ubqm-amd Join by Phone (US) +1 617-675-4444 PIN: 430 066 447 8932#

Call to Order: 6:32 pm by S. Gall, Library Board Vice President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, Library Board Vice President: D. Ladislas: Present, K. LeClaire: Present, M. Cann: Present, S. Gall: Present, J. Mills: Absent, A. Nagel: Absent.

Others attending: Director N. Bormet: Present. Bookkeeper R. Welzen: Present via Google Meet. Chris Russell (The Vedette) via Google Meet.

Public Forum: No comments.

Regular Library Board Meeting Minutes - Peotone Public Library District - December 15, 2020

Trustee Ladislas motioned to approve minutes of Regular Board Meeting November 17, 2020 with no corrections, no additions. The motion to approve was seconded. Vice President Gall took Roll Call Vote: Trustee Ladislas-aye, Trustee LeClaire-aye, Trustee Cann – aye, Trustee Gall –aye, Trustee Nagel–absent, President Mills- absent.

Ayes – 4, Absent -2, Nays – 0, Abstain -0.

Motion to approve Regular Board Meeting Minutes of December 15, 2020 passes.

Bills from December 9, 2020 to December 31, 2020 and January 1, 2021 to January 12, 2021:

Following discussion Trustee Cann motioned to approve payment of bills. The motion to approve was seconded. Vice President Gall took Roll Call Vote: Trustee Ladislas –aye, Trustee LeClaire–aye, Trustee Cann– aye, Trustee Cann– aye, Vice President Gall– aye, Trustee Nagel – absent, President Mills – absent. Ayes -4, Nays -0, Abstain – 0, Absent -2. Motion passes. Filed for audit.

Financial Report: Trustee Ladislas motioned to file for audit. Motion to file was seconded. Vice President Gall took Roll Call Vote: Trustee Ladislas- aye, Trustee LeClaire– aye, Trustee Cann -aye, Vice President Gall– aye, Trustee Nagel – absent, President Mills–absent. Ayes -4, Nays-0, Absent 2, Abstain-0. Motion passes. Financial report filed for audit.

Director's Report: See attached Director's Report. Additional comments by Director Bormet:

- On RAILS –L2- Trustees can register for Trustee Roundtable, Wednesday, January 20, 2021. 12-1pm. Two presentation on the agenda: 1. Budgeting best practices during Pandemic. 2. Trustee On Boarding and its importance.
- Library has purchased a Zoom license through TechSoup to improve our virtual programming and meeting capabilities.
- Sharon Garner, Head of Adult Services, has announced her retirement. She will be working until end of month February 2021.
- Self-checkout is up and running. Blu-ray/DVD - asked to be checked-out at circulation desk to count discs and unlock cases.

RAILS News:

- Reminder - January 1, 2021 State of Illinois minimum wage increases to \$11.00/hour.

- Hosting Trustee Roundtable via Zoom meeting tomorrow January 20, 2021, from 12-1pm.
- Membership update will be January 28 via Zoom.
- Spreadsheet of Libraries open status on RAILS Website.
- PerCapita Grant applications pushed back to March 2021. Keep on course with reading requirements.

PrairieCat News:

- PCat will be working on format for new app statistics - organizing and streamlining.
- Thirty-nine Libraries of 137 are on PCat App., Peotone is on app.
- Put PrairieCat App on smart phone. Go to Google Play/Apple App Store (PrairieCat Mobile) search for Peotone location. App will allow you to search catalog, place holds, check your library card account and more. Gradually more app features are being added.
- Zoom Delegate Meeting January 27, 2021.

Library Building:

- Mike Struhbar installed second security light on the north side of building by book drop.
- Director Bormet researching solar panels for energy efficiency and solar charging stations for vehicles. Director Bormet also researching companies that buy back solar energy.

MONEE News:

- Chamber of Commerce is seeking input on redesigning Chamber Logo.
- Anthony Lazzaroni appointed as Deputy Police Chief.
- February 11, 2021 Property Tax Forum on Zoom meet.
- Planning for youth Baseball Registration underway through the Park and Recreation Department

PEOTONE News:

- Director Bormet received official Village of Peotone letter invitation to participate in Village Revitalization of Downtown area meetings.
- Telecommunication tax increase of 1%.
- Peotone Car Shows scheduled for May 23, July 31 and September 12, 2021.
- Tractors for the Cure scheduled for August 7, 2021.

Old (Unfinished) Business:

Tech Savvy Trustees:

- **PerCapita Grant Requirement** – demonstration of JamBoard/Google Meet. *Serving Our Public, Illinois Standards version 4.0*- Assignment Chapters 3-14 for Trustees. Trustees to write comments and notes on JamBoard. Keep working on this as Director Bormet would like to submit Per Capita Grant application before February 16 Board meeting. Board comments on JamBoard are valued to help improve service to our residents and communities.
- **RAILS Trustee Roundtable** on Zoom Wednesday, January 20, 2012, Noon-1pm

New Business:

- **ILA Legislative Zoom Meet-Up** - Friday, January 29, 2021 (10:00 – 11:30a.m.) Notify Director Bormet if Board member plans to attend.
- **Closed Session pursuant to 5 ILCS 120/2** “Discussion of minutes of meetings lawfully closed under the Act, whether for approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06” Semi –annual review of closed minutes-
Vice President Gall motioned to postpone semi-annual review of closed minutes to February 16, 2021. The motion to approve was seconded. Vice President Gall took Roll Call Vote:
Trustee Ladislav-aye, Trustee LeClaire –aye, Trustee Cann –aye, Vice President Gall –aye, Trustee Nagel –absent, President Mills-absent. Ayes -4, Nays-0, Absent-2, Abstain-0. Motion to postpone semi-annual Review of Closed Session minutes to February 16, 2021 meeting of PPLD Board passed.

Adjournment: Motion to adjourn by Trustee Ladislav. Motion was seconded. Vice President Gall took Roll Call Vote: Trustee Ladislav-aye, Trustee LeClaire: aye, Trustee Cann: aye, vice President Gall: aye, Trustee Nagel: absent, President

Mills: absent. Ayes- 4, Nays -0, Absent -2, Abstain- 0. Motion to adjourn passed.

Adjournment: 7:26 pm

Next Regular Board Meeting: February 16, 2021 at 6:30pm

Respectfully Submitted,

Karen LeClaire,
Secretary, Peotone Public Library District