

**PEOTONE PUBLIC LIBRARY DISTRICT
BOARD MEETING
February 18, 2020**

Location: Library Meeting Room.

Call to Order: 6:30 pm by J. Mills, Library Board President.

Pledge to the U.S. Flag: Recited.

Roll Call: Taken by J. Mills, Library Board President: M. Cann: present, S. Gall: present, D. Ladislas: present, K. LeClaire: present, J. Mills: present, Ann Nagel, absent at roll call, arrived 6:37pm.

Others attending: Noreen Bormet: Library Director, present. Ruth Welzen: Bookkeeper, present. Lindsey Berger: Intern doing practicum for College of DuPage LTA Program.

Public Forum: None attending.

Minutes –

Approval of: **Regular Board Meeting Minutes: January 21, 2020: Correction-** spelling Nagle to Nagel under Motion to Close Regular Meeting. Correction- February 21 to February 18 under next Regular Board meeting. Trustee Cann moved to approve minutes with two corrections, no additions. Seconded, all in favor, none opposed. Motion carried.

Bills from January 15-January 31, 2020 and February 1- February 11, 2020 Trustee Gall moved to approve payment of bills, seconded, all in favor, none opposed. Motion to pay bills carried. Filed for audit.

Financial Report: Director Bormet will check on rates for CD at local banking institutions. Trustee Nagel moved to file for audit, seconded, all in favor, none opposed. Motion carried. Financial report filed for audit.

Director's Report: See attached Director's Report. Additional comments by Director Bormet:

- Director Bormet taking online training class, through University of Wisconsin – Having Difficult Workplace Conversations.
- Board received new *Serving Our Public 4.0 Standards for Illinois Public Libraries* manuals.
- Attended University Park meeting online concerning the letter received about land annexation.
- Handout to Board: updated binder insert - Table of Contents.

RAILS News: On RAILS website: PULSE - feature added Serving the Unserved, history and explanation by D. Brennan Nick Offerman You-Tube video presentation, Blood-Born Pathogen video to be viewed by Board following Board meeting.

PrairieCat News: February 18 Version 5 update and upgrades to SIERRA. Update will have option to email or print notification to patrons when books are due. 2019 Gallup Poll Study finds Libraries are the most popular US activity.

Library Building:

- Director Bormet spoke to Pat Struhbar about Mike (Struhbar Electric) give an estimate for outdoor lighting (facing on sides of library building).

MONEE News:

- Library received \$8,900 check for impact fees from Monee Village for new home lots in Golf Vista.

PEOTONE News:

- The Village website has border agreement with Manhattan posted for viewing prior to March 9, 2020 meeting.
- Police Department hired two new officers, one full -time, one part-time.

OLD (Unfinished) BUSINESS:

Tech Savvy Trustees: Trustees received a handout on board meetings and how to conduct regular and closed sessions. Open meetings training on Attorney General Webpage site - <http://foia.ilattorneygeneral.net/> - if interested in reviewing.

Blood-Born Pathogen Fact Sheet handout given to Board Members.

ILA Legislative Meet-UP – Friday, February 21, 2020 (8-10am) @ Tinley Park Library – Director Bormet and Trustee Gall will attend.

New Business:

ILA Trustee Workshop – Saturday, March 14 @ Chicago Marriott Oak Brook (8-3pm) Director Bormet requested to be notified if Board members are interested in attending.

Outdoor Security Cameras: Topic tabled until quotes are available from Protection Associates, Kankakee.

Adjournment: Motion to adjourn by Trustee Nagel, seconded. All in favor, none opposed. Motion carried.

Adjournment: 7:17 pm.

Next Regular Board Meeting: March 17, 2020 6:30pm

Respectfully Submitted,

Karen LeClaire,
Secretary, Peotone Public Library District