

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
February 16, 2021**

Location: Peotone Library Meeting Room (limited to seven board members for public safety/masks required) or Google Meet. The Meeting will be held remotely using internet conferencing software apps. This procedure is being followed pursuant to the Illinois Governor's "Executive Order" suspending certain provisions of the Illinois "Open Meetings Act" (i.e. 5 ILCS 120/2.01; 5 ILCS 120/7). The public can access the meeting remotely via Internet Meeting ID meet.google.com/oqz-irph-ecq
Join by Phone (US) +1 617-675-4444 PIN: 488 106 831 3741#

Call to Order: 6:31 pm by J. Mills, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by J. Mills, Library Board President: M. Cann: Present via Google Meet, S. Gall: Present, D. Ladislav: Present via Google Meet, K. LeClaire: Present, J. Mills: Present via Google Meet, A. Nagel: Absent at Roll Call, (joined at 6:45pm via Google Meet).

Others attending: Director N. Bormet: Present. Bookkeeper R. Welzen: Present via Google Meet.

Public Forum: No comments.

Regular Library Board Meeting Minutes - Peotone Public Library District - January 19, 2021

Trustee Cann motioned to approve minutes of Regular Board Meeting January 19, 2021 with no corrections, no additions. The motion to approve was seconded. President Mills took Roll Call Vote: Trustee Ladislav-aye, Trustee LeClaire-aye, Trustee Cann – aye, Trustee Gall –aye, Trustee Nagel–absent, President Mills- aye.

Ayes – 5, Absent -1, Nays – 0, Abstain - 0. Motion to approve Regular Board Meeting Minutes of January 19, 2021 passes.

Bills from January 13, 2021 to January 31, 2021 and February 1, 2021 to February 8, 2021:

Following discussion, Trustee Ladislav motioned to approve payment of bills. The motion to approve was seconded. President Mills took Roll Call Vote: Trustee Ladislav –aye, Trustee LeClaire–aye, Trustee Cann– aye, Trustee Gall– aye, Trustee Nagel – absent, President Mills – aye. Ayes -5, Nays -0, Abstain – 0, Absent -1. Motion passes. Filed for audit.

Financial Report: Trustee Ladislav motioned to file for audit. Motion to file was seconded. President Mills took Roll Call Vote: Trustee Ladislav- aye, Trustee LeClaire– aye, Trustee Cann -aye, Vice President Gall– aye, Trustee Nagel –absent, President Mills–aye. Ayes -5, Nays-0, Absent 1, Abstain-0. Motion passes. Financial report filed for audit.

Director's Report: See attached Director's Report. Additional comments by Director Bormet:

- Trustee Board members are to file Statement of Economic Interests with the Will County Clerk. Email Director Bormet when filed.
- On RAILS –L2- Trustees were sent link to Trustee Round Table workshop, January 23, 2021 by Director Bormet to view. Please let her know if resend link is needed.
- Sharon Garner, Head of Adult Services will be working until end of February 2021. Becky Hase-Plefka, currently the YS Assistant has interviewed and been accepted as the new Head of Adult Services. She will begin training under Sharon Garner beginning February 15, 2021.
- Sarah Geekie, in Circulation Dept. will begin taking over Becky's hours (25) as YS Assistant, and remain in Circulation (15 hrs.) More information will be available at March meeting.
- RWK in process of conducting a technology audit of our services with HTS.
- Relaunching Elders of the Internet, a link provided to watch and share.

RAILS News:

- Library Certification with the state through L2. All criteria needed to certify.
- RAILS delivery canceled today due to weather conditions.
- February 26, 2021 RAILS Board Meeting. Trustee Board members are invited to listen in.
- PerCapita Grant applications pushed back to March 2021. Keep on course with reading.

PrairieCat News:

- Member Update March 11, 2021
- PCat New member Update: Talent LMS, featuring New Circulation Staff trainings.

Library Building:

- Board received copy of Aqua billing for review. Research being done on water usage.
- Board handout email of quote for Area Salt & Chemical on Water Softener and installation for review. Director Bormet will try to get quote from Daum Appliance.
- Tech audit report by RKW by service rep Ashley February 26, 2021.
- Werner Landscaping doing a great job with snow removal.

MONEE News:

- Village Budget meetings on February 22 and March 1, 2021. Online to view.
- Parks and Recreation Farmer's Market scheduled for June 5, July 24, August 21, and September 10-12.
- Early Voting for Monee Village residents at Monee Village Hall begins March 22, 2021.

PEOTONE News:

- Drilling under railroad tracks at crossing on Corning Ave under way piping for Aqua IL.
- Truck Stop Route 57 - issues with easement, delayed under IDOT.
- Subway restaurant bought and will be reopening.
- April 24, 2021 Village Clean-up Day - Tree Walk, person from Morton Arboretum to visit. Clean-Up Day, and Public Works Building Open House.

Old (Unfinished) Business:**Tech Savvy Trustees:**

- PerCapita Grant Requirement – demonstration of JamBoard/Google Meet. *Serving Our Public, Illinois Standards version 4.0*- Assignment Chapters 3-14 for Trustees. Trustees to write comments and notes on JamBoard. Keep working on this, email comments, or turn in on paper, as Director Bormet would like to submit Per Capita Grant application before February 25. Board comments on JamBoard are valued to help improve service to our residents and communities.
- Trustee Roundtable on Zoom Wednesday, January 20, 2012, Noon-1pm, Director Bormet has sent link to Trustees to view.

New Business:

- Review/Update of Identity Protection Policy of 3-17-2015: Following discussion, Trustee Nagel motioned for no changes to Staff /Board Identity Protection Policy. Motion was seconded. Roll Call Vote was taken by President Mills: Trustee Ladislav-aye, Trustee LeClaire-aye, Vice President Gall-aye, Trustee Cann-aye, President Mills-aye, Trustee Nagel-aye. Ayes-6, Nays-0, Abstain-0, Absent-0. Motion passed.
- Review/Update the Meeting Room Policy and Application: Following review and discussion, Trustee Nagel motioned for No change to Meeting Room Policy and Application. Motion was seconded. President Mills took a Roll Call Vote: Trustee Ladislav-aye, Trustee LeClaire-aye, Trustee Cann-aye, Vice- President Gall-aye. Trustee Nagel-aye, President Mills-aye. Ayes-6, Nays-0, Abstain-0 Absent-0. Motion passed.

Trustee Ladislav motioned to close Regular Board meeting. Motion was seconded. President Mills took Roll Call Vote: Trustee Ladislav-aye, Trustee LeClaire-aye, Trustee Cann –aye, Trustee Gall-aye, Trustee Nagel-aye,

President Mills-aye. Ayes-6, Nays-0, Abstain-0, Absent-0. Motion to close Regular Board meeting at 7:07pm passed.

Closed Session pursuant to 5 ILCS 120/2 "Discussion of minutes of meetings lawfully closed under the Act, whether for approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06" Semi –annual review of closed minutes - Closed Session –In 7:07pm Closed Session –Out 7:11pm

Roll Call taken by President Mills:

Trustee Ladislav-Present, Trustee LeClaire-Present, Trustee Cann-Present, Vice-President Gall-Present, Trustee Nagel-Absent, President Mills-Present.

Adjournment: Motion to adjourn by Trustee Gall. Motion was seconded. President Mills took Roll Call Vote: Trustee Ladislav-aye, Trustee LeClaire: aye, Trustee Cann: aye, Vice President Gall: aye, Trustee Nagel: absent, President Mills: aye. Ayes- 5, Nays -0, Absent -1, Abstain- 0. Motion to adjourn passed.

Adjournment: 7:28 pm

Next Regular Board Meeting: March 16, 2021 at 6:30pm

Respectfully Submitted,

Karen LeClaire,
Secretary, Peotone Public Library District