

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
July 18, 2023**

Location: Peotone Library Meeting Room

Call to Order: 6:30 p.m. by S. Gall, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, Library Board President: D. Ladislav – Present, S. Gall - Present, J. Oliver – Present, A. Nagel – Absent, M. Horne – Absent, B. Patek - Present, and M. Cann - Present
Others attending: Director Noreen Bormet and Administrative Assistant Courtney Stahl.

Public Forum: N/A

Minutes - Peotone Public Library District – June 20, 2023:

Trustee Ladislav motioned to approve minutes of the Regular Board Meeting of June 20, 2023 with no corrections and no additions. Trustee Cann seconded the motion. Ayes- 5, Nays-0, Abstain-0, Absent-2. Motion carried.

Bills from June 14 – July 11, 2023:

Trustee Patek motioned to approve payment of bills. Trustee Oliver seconded the motion. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Absent, Trustee Gall – Aye, Trustee Horne- Absent and Trustee Patek – Aye. Ayes- 5, Nays-0, Abstain-0, Absent-2. Motion carried.

Financial Report:

ARPA Grant was received this week for approximately \$6,000, will be accounted for in next month's reports. Trustee Cann motioned to file financial report for audit. Trustee Ladislav seconded the motion. Ayes- 5, Nays-0, Abstain-0, Absent-2. Motion carried.

Director's Report: See attached Director's Report. Additional comments by Director Bormet:

- The seal coating for the library parking lot was completed.

RAILS News:

- 7/28 is the RAILS board meeting that can be listened to online or attend in person.
- Illinois Library Association (ILA) annual conference will be 10/24-10/26 in Springfield.

PrairieCat News:

- Training is available for the annual report (IPLAR) for the State.
- New Lenox Library will host the next PrairieCat delegates' assembly meeting on 7/26.
- PUG Day on September 29, 2023 in person at Waubensee Community College.

Library Building:

- Parking lot completed.
- Capital Improvement Plan (CIP) is still under review.

Monee News:

- Town center project has been awarded to PSI Company.
- Market analysis will be done for grocery store to get community feedback
- Senior Expo at Firemens Park from 10-1pm on 7/19
- Firemens Park Pavilion ribbon cutting is scheduled for 7/26 at 5:30pm

Peotone News:

- Peotone Car Show will be 7/29
- Blood drive at Peotone Fire Department District scheduled on 8/15
- Village of Peotone Board Meeting moved from 8/14 to 8/7
- Will County Fair 8/23-8/27

Old (Unfinished) Business:

- Tech Savvy Trustees - Links for two trainings will be sent out via email for trustees to complete.
- Benchmarking report: Approve - Trustee Ladislav, Second - Trustee Cann. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Absent, Trustee Gall – Aye, Trustee Horne-

Absent and Trustee Patek – Aye. Ayes- 5, Nays-0, Abstain-0, Absent-2. Motion carried.

New Business:

- Audit scheduled for 8/18; Stacy Guinn from Brandt & Associates will be assisting us with Mack & Associates.
- Amending the Purpose of the Special Reserve Fund Ordinance 2023-01: Purpose for plumbing and repairs as stated in the CIP. Approve - Trustee Oliver, Second - Ladislav. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Absent, Trustee Gall – Aye, Trustee Horne-Absent and Trustee Patek – Aye. Ayes- 5, Nays-0, Abstain-0, Absent-2. Motion carried.
- Transferring Funds to the Special Reserve Fund Ordinance 2023- 02: Transfer in the amount of \$40,000. Approve - Trustee Cann, Second - Trustee Ladislav. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Absent, Trustee Gall – Aye, Trustee Horne-Absent and Trustee Patek – Aye. Ayes- 5, Nays-0, Abstain-0, Absent-2. Motion carried.
- Notice of Public Hearing for Tentative Budget and Appropriations Ordinance 2023-03: Information handed out to the trustees in advance of the September meeting.

Comment by Trustee Oliver - Two patrons wanted to thank a staff member for their assistance, but did not know their name. A reminder will be given to staff to wear their nametags.

Adjournment:

Motion to adjourn meeting at 6:56 p.m. by Trustee Ladislav, and Trustee Oliver seconded. Ayes- 5, Nays-0, Abstain-0, Absent-2. Motion carried.

Next Regular Board Meeting August 15, 2023 at 6:30 p.m.

Courtney Stahl, Administrative Assistant
Peotone Public Library District