

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
June 20, 2023**

Location: Peotone Library Meeting Room

Call to Order: 6:30 p.m. by S. Gall, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, Library Board President: M. Cann – Present, S. Gall – Present, M. Horne – (6:43), D. Ladislav – Present, J. Oliver – Present, A. Nagel – (6:38), and B. Patek – Present.

Others attending: Director Noreen Bormet and Administrative Assistant Courtney Stahl.

Public Forum: N/A

Minutes - Peotone Public Library District – May 16, 2023:

Trustee Patek motioned to approve minutes of the Regular Board Meeting of May 16, 2023 with no corrections and no additions. Trustee Cann seconded the motion. Ayes- 5, Nays-0, Abstain-0, Absent-2. Motion carried.

Bills from May 11 – June 13, 2023:

Trustee Cann motioned to approve payment of bills. Trustee Ladislav seconded the motion. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Gall – Aye, Trustee Horne - Absent, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Absent, and Trustee Patek – Aye. Ayes- 5, Nays-0, Abstain-0, Absent-2. Motion carried.

Financial Report:

Trustee Cann motioned to file financial report for audit. Trustee Oliver seconded the motion. Ayes- 6, Nays-0, Abstain-0, Absent-1. Motion carried.

Monee Building CD Maturing the end of June – discussion of renewal, motion made by Trustee Ladislav, seconded by Trustee Cann to renew for nine months at 4.85% APY. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Gall – Aye, Trustee Horne - Absent, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Aye, and Trustee Patek – Aye. Ayes- 6, Nays-0, Abstain-0, Absent-1. Motion carried.

Director's Report: See attached Director's Report. Additional comments by Director Bormet:

- We received our Per Capita letter from the Secretary of State's Office – funding is for \$24,855.23.

RAILS News:

- The Governor signed HB2789 which bans book banning for the State of Illinois at the Harold Washington Library in Chicago on June 12.
- The Secretary of State's Office is working on creating a database package that would be state-wide for all residents for 2024.
- The Chicago Public Library System has joined Explore More Illinois.

PrairieCat News:

- PrairieCat is accepting proposals for PUG Day on September 29, 2023 in person at Waubensee Community College.
- PrairieCat's new website has launched.
- Delegates Assembly (Governing body for PrairieCat) has reinstated its guidelines for member meetings. There are quarterly meetings held throughout the year. Each member library is to attend at least one meeting in person.

Library Building:

- Quotes have been received for sealing and restriping for parking lot. After discussion, a motion was made by Trustee Ladislav and seconded by Trustee Horne to hire Peotone Sealcoating to complete the project. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Gall – Aye, Trustee Horne - Aye, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Nay, and Trustee Patek – Aye. Ayes- 6, Nays-1, Abstain-0, Absent-0. Motion carried.
- The Capital Improvement Plan has been received from our consultants – please read and review.

Monee News:

- The Village is currently working on a town center development and reviewing proposals.
- A traffic study is being conducted on Monee Manhattan Road and Governors Highway with a concern for commercial traffic.
- The committee for the 150 anniversary celebration for 2024 is still meeting and formulating their plans.
- Kids Day is July 8 at Firemens Park from 10am – Noon.

Peotone News:

- The Peotone Historical Society announced that the Peotone Mill is open on Sundays from 1 – 3pm.
- The Village has sworn in four new officers – you can view it on YouTube.
- West Street construction is under consideration and the Village is accepting Statements of Qualifications.
- Parking regulations in the Village have been updated on their website.
- The police department is now accepting fire extinguishers for recycling from residents.

Old (Unfinished) Business:

- Tech Savvy Trustees: take a look at the new online resources available on the Library's website under the Resources tab.
- Employee Handbook Updates: A motion was made by Trustee Oliver and seconded by Trustee Ladislav to approve the updates to the handbook. Ayes- 7, Nays-0, Abstain-0, Absent-0. Motion carried.
- Benchmarking Report: Effective date January 1, 2024 - discussion was held, no action at this time.
- Working Budget for 2023-2024: After discussion, Trustee Ladislav made the motion to accept the Working Budget for 2023-2024, Trustee Horne seconded. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Gall – Aye, Trustee Horne - Aye, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Aye, and Trustee Patek – Aye. Ayes- 7, Nays-0, Abstain-0, Absent-0.

New Business:

- Non-Resident Card: Before each fiscal year the Library reviews the formula method to determine the yearly cost of a non-resident card based on population of the district. The fees are posted on the RAILS website for libraries that have unserved populations bordering their district. Trustee Oliver made the motion for the fee to be \$100, based on the formula, seconded by Trustee Ladislav. Ayes- 7, Nays-0, Abstain-0, Absent-0. Motion carried. This will go into effect on July 1, 2023.
- Staff Training/Workshop Friday, August 11, 2023: Trustee Oliver made the motion to close the Library on Friday, August 11 for staff training, seconded by Trustee Patek. Ayes- 7, Nays-0, Abstain-0, Absent-0. Motion carried.

Motion made by Trustee Oliver, seconded by Trustee Patek to go into Closed Session at 7:59 p.m. pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Ayes- 7, Nays-0, Abstain-0, Absent-0. Motion carried.

Motion made by Trustee Horne, seconded by Trustee Patek to resume the Regular meeting of the Board of Trustees at 8:35 p.m. Rollcall taken by S. Gall, Library Board President: M. Cann – Present, S. Gall – Present, M. Horne – Present, D. Ladislav – Present, J. Oliver – Present, A. Nagel – Present and B. Patek – Present.
Others attending: Director Noreen Bormet and Administrative Assistant Courtney Stahl.

Trustee Nagel made the motion to accept the salary statement as presented, seconded by Trustee Patek. Library Board President Gall took Roll Call Vote: Trustee Cann – Aye, Trustee Gall – Aye, Trustee Horne - Aye, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Aye, and Trustee Patek – Aye. Ayes- 7, Nays-0, Abstain-0, Absent-0. Motion carried.

Adjournment:

Motion to adjourn meeting at 8:40 p.m. by Trustee Nagel, and Trustee Oliver seconded. Ayes- 7, Nays-0, Abstain-0, Absent-0. Motion carried.

Next Regular Board Meeting July 18, 2023 at 6:30 p.m.

Noreen Bormet, Library Director
Peotone Public Library District