

**PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
May 16, 2023**

Location: Peotone Library Meeting Room

Call to Order: 6:30 p.m. by J. Mills, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by J. Mills, Library Board President: D. Ladislas – Present, S. Gall - Present, J. Mills – Present, J. Oliver – Present, A. Nagel – Present, M. Horne – Present and M. Cann - Absent
Others attending: Director Noreen Bormet, Bonita (Bonnie) Patek and Administrative Assistant Courtney Stahl.

Public Forum: N/A

Minutes - Peotone Public Library District – April 18, 2023:

Trustee Oliver motioned to approve minutes of the Regular Board Meeting of April 18, 2023 with one correction (under Director's Report Amy should be May) and no additions. Trustee Nagel seconded the motion. Ayes- 6, Nays-0, Abstain-0, Absent-1. Motion carried with one correction.

Bills from April 11 – May 10, 2023:

Trustee Gall motioned to approve payment of bills. Trustee Horne seconded the motion. Library Board President Mills took Roll Call Vote: Trustee Cann – Absent, Trustee Ladislas – Aye, Trustee Oliver – Aye, Trustee Nagel – Aye, Trustee Gall – Aye, Trustee Horne- Aye and Trustee Mills – Aye. Ayes- 6, Nays-0, Abstain-0, Absent-1. Motion carried.

Financial Report:

Trustee Ladislas motioned to file financial report for audit. Trustee Oliver seconded the motion. Ayes- 6, Nays-0, Abstain-0, Absent-1. Motion carried.

Director's Report: See attached Director's Report. Additional comments by Director Bormet:

- Reminders: Annual ATLAS Trustee Day is being held, Saturday, May 20 (10am-noon). LACONI's annual Trustee Banquet will be on Friday, May 19, 2023. If interested in attending either event please let me know so your reservation can be made.
- Summer Reading Program is starting the first week of June for adults and registration for YS begins June 5.
- Welcome Courtney Stahl as the new administration assistant.

RAILS News:

- New RAILS website up - railslibraries.org
- RAILS board elections are on May 24, 2023
- Explore More Illinois - reminder that discounts are available.

PrairieCat News:

- Zoom meeting for PrairieCat Member Update on May 18, 2023
- VEGA Discover (online catalog) is on the website, no date as to when it will be replacing Encore. E-commerce or ebooks are not connected yet.
- PUG Day on September 29, 2023 in person at Waubensee Community College.

Library Building:

- Waiting on quotes for parking lot to be repaved and painted (around \$4,000)
- Werner's Landscaping coming to remove decayed tree stump and looking to get the crosswalk redone soon

Monee News:

- Village garage sale weekend is May 26 -27, 2023.
- Cop on Rooftop is May 19 - fundraiser for Special Olympics.
- Kid's Day July 8th from 10am-12pm (Fireman's Park)

- Construction on Court Street almost complete

Peotone News:

- Aqua is flushing fire hydrants - there might be discolored water during this process
- New trustee - oath of office - Jackie Richards
- Village garage sale weekend is June 16-17, 2023.

Old (Unfinished) Business:

- Tech Savvy Trustees - Explore the new websites for Village of Monee and RAILS
- Local Government Efficiency Act states that a committee must be formed and meet no later than June 10, 2023 consisting of the Board of Trustees, Director and two residents of the District. The Trustees have been provided with the memorandum of the Decennial Committee on Local Government 50/ILCS70/1 et seq. for their review and education. First meeting scheduled for May 16, following the board meeting. Committee will be bringing in policy binders for updating.

New Business:

- Oath of Office done by Secretary Ladislav - New trustees sworn in: Gall, Horne, and Patek.
- Retirement of Board President Mills - retiring Trustee Mills was thanked for his service (2013-2023) to the Library District and presented with a book clock with inscription.
- Election of board officers: Motion for slate of officers made by Trustee Nagel, seconded by Trustee Horne - Trustee Gall for President, Trustee Oliver for Vice President, Trustee Cann for Treasurer, and Trustee Ladislav for Secretary. Library Board Vice-President Gall took Roll Call Vote: Trustee Cann – Absent, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Aye, Trustee Gall – Aye, Trustee Horne-Aye and Trustee Patek – Aye. Ayes- 6, Nays-0, Abstain-0, Absent-1. Motion carried.
- Mack and Associates to conduct the yearly audit - Trustee Nagel move, Trustee Oliver second. Library Board President Gall took Roll Call Vote - Trustee Cann – Absent, Trustee Ladislav – Aye, Trustee Oliver – Aye, Trustee Nagel – Aye, Trustee Gall – Aye, Trustee Horne-Aye and Trustee Patek – Aye. Ayes- 6, Nays-0, Abstain-0, Absent-1. Motion carried.
- Remote Work Employee Arrangement - President Gall adds that employees have to make an agreement to work from home ahead of time. Trustee Nagel moved to accept, Trustee Patek second. Ayes- 6, Nays-0, Abstain-0, Absent-1. Motion carried.
- The Working Budget for 2023-2024 was distributed to the Trustees for June discussion. Note: line item title change from legal/audit expenses to professional fees.

Adjournment:

Motion to adjourn meeting at 7:05 p.m. by Trustee Oliver, and Trustee Nagel seconded. Ayes- 6, Nays-0, Abstain-0, Absent-1. Motion carried.

Next Regular Board Meeting June 20, 2023 at 6:30 p.m.

Courtney Stahl, Administrative Assistant
Peotone Public Library District

**PEOTONE PUBLIC LIBRARY DISTRICT
DECENNIAL COMMITTEE MEETING MINUTES
MAY 16, 2023**

Location: Peotone Library Meeting Room

Call to Order: 7:13 p.m. by S. Gall, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by S. Gall, Library Board President: D. Ladislas – Present, S. Gall - Present, J. Mills – Present, J. Oliver – Present, A. Nagel – Present, M. Horne – Present, M. Cann - Absent, K. Heisner - Present, and B. Patek - Present.

Others attending: Director Noreen Bormet and Administrative Assistant Courtney Stahl.

Public Forum: N/A

Minutes - Peotone Public Library District:

This is the first meeting - no previous minutes.

New Business:

- Approve establishment of the Decennial Committee in compliance with Local Government Efficiency Act, 50 ILCS 70/1.
- Board President Gall appointed J. Mills and K. Heisner - as the two residents to serve on the committee.
- Each committee member received a binder of library policies - employee handbook will be updated in July. Any updates will be emailed to the committee along with a date printed changes can be picked up. Look over policies for the next meeting which is scheduled October 17, 2023, following the Regular Board meeting.
- Plan on meeting sometime in February for a total of the required three meetings, which leaves time if more committee meetings are needed.
- The Decennial Committee dissolves after it completes its required duties and a new committee would be formed every 10 years according to the Act.
- Goals and benchmarks for the next meeting is to review policy binder.

Adjournment:

Motion to adjourn meeting at 7:23 p.m. by Trustee Nagel, and Trustee Ladislas seconded. Ayes- 8, Nays-0, Abstain-0, Absent-1. Motion carried.

Next Decennial Committee Meeting: October 17, 2023.

Courtney Stahl, Administrative Assistant
Peotone Public Library District

