

**PEOTONE PUBLIC LIBRARY DISTRICT  
REGULAR BOARD MEETING  
FEBRUARY 21, 2023**

**Location:** Peotone Library Meeting Room

**Call to Order:** 6:34 p.m. by J. Mills, Library Board President.

**Pledge of Allegiance to the U.S. Flag:** Recited.

**Roll Call:** Taken by J. Mills, Library Board President: M. Cann – Present, D. Ladislav – Absent, S. Gall – Present, J. Mills – Present, J. Oliver – Absent, A. Nagel – Absent and M. Horne – Present

Others attending: Director Noreen Bormet and Administrative Assistant Nicole Swanson

**Public Forum:** Dave DeMik, Peotone's new police chief is in attendance, introducing himself to the board members and staff. No other members of the public were in attendance.

**Minutes - Peotone Public Library District – January 17, 2023:**

Trustee Cann motioned to approve minutes of Regular Board Meeting of January 17, 2023 with no additions or corrections. Trustee Gall seconded the motion. Motion to approve Regular Board Meeting Minutes of January 17, 2023 passes with no additions or corrections. Ayes- 4, Nays-0, Abstain-0, Absent-3

**Bills from January 17, 2023 - February 16, 2023:**

Trustee Gall motioned to approve payment of bills. Trustee Horne seconded the motion. Library Board President J. Mills took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislav – Absent, Trustee Oliver – Absent, Trustee Nagel – Absent, Trustee Gall – Aye, Trustee Horne - Aye and Trustee Mills – Aye. Ayes-4, Nays-0, Abstain-0, Absent-3. Motion passes.

**Financial Report:**

Trustee Horne requests the review of banking institutions in reference to the interest rate on Monee building CD account. Director N. Bormet suggests when account is up for review we can look for alternative options. Trustee Cann motioned to approve the financial report for audit. Trustee Gall seconded the motion. Library Board President J. Mills took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislav – Absent, Trustee Oliver – Absent, Trustee Nagel – Absent, Trustee Gall – Aye, Trustee Horne - Aye and Trustee Mills – Aye. Ayes-4, Nays-0, Abstain-0, Absent-3. Motion passes.

**Director's Report:** See attached Director's Report. Additional comments by Director Bormet:

- Our Employee Handbook and Benchmarking reports are still being updated.
- We have a new employee, Karen LeClaire, in Youth Services covering while an employee is out on leave.
- The Will County Grant is in the final stages of approval, at this time there are no additional updates.

**RAILS News:**

- The Executive Director of Rails position has been filled by Monica Harris.
- The next board meeting is Friday, January 24 at 1pm.

**PrairieCat News:**

- Staff PUG Day training will take place September 2023 in person, location TBD.
- Encore is transitioning to VEGA, they are working on making e-commerce available.

**Library Building:**

- Our Capital Improvement inspection is scheduled for April 25 by Enberg Anderson. They will be notify us of needed repairs and a time table of expenses.

**Monee News:**

- The new website is up and running.
- Early voting will be held March 20 – March 25 at The Village, this is for Monee residents only.
- Monee Chamber of Commerce is accepting applications for 2023-2024 businesses.
- Monee Historical Society is hosting a pancake breakfast March 25 at Schoop's in Monee.

**Peotone News:**

- Village stickers were due by February 15 – if purchased after, there is a late fee.
- Phase 2 of the Village improvement project will be part of the 2024 budget, which involves parking on 2<sup>nd</sup> Street.

**Old (Unfinished) Business:**

- ILA Spring workshops have been emailed to trustees. Please notify the director if you are interested in attending.

**New Business:**

Director Bormet brings to the attention of the board the Security Camera policy from 2018 for review. Cameras will remain around the circulation desk, children’s area and exits. Restrooms will not and shall not be monitored by cameras. Appropriate postings giving the public notice of the use of security cameras is posted in public areas. Trustee Cann motioned to approve the camera policy. Trustee Horne seconded the motion. Library Board President J. Mills took vote: Ayes-4, Nays-0, Abstain-0, Absent-3. Motion passes.

**Adjournment:**

Motion to adjourn meeting to go into Closed Session pursuant to 5 ILCS 120/2: semi-annual review of previous closed session minutes made by Trustee Cann. Trustee Horne seconded the motion. All in favor. Motion passes. Adjournment: 7:08pm.

After closed session, regular meeting reopened at 7:18p.m. Library Board President J. Mills took Roll Call Vote: Trustee Cann – Aye, Trustee Ladislav – Absent, Trustee Oliver – Absent, Trustee Nagel – Absent, Trustee Gall – Aye, Trustee Horne - Aye and Trustee Mills – Aye. Ayes-4, Nays-0, Abstain-0, Absent-3. Motion passes.

Trustee Cann moved to keep Closed Session minutes confidential, seconded by Trustee Gall, all in favor. Motion passes.

Adjournment of regular board meeting motion made by Trustee Cann, seconded by Trustee Gall – motion passes.  
Adjournment: 7:20 p.m.

**Next Regular Board Meeting March 21, 2023.**

Nicole Swanson, Administrative Assistant  
Peotone Public Library District