PEOTONE PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING
July 21, 2020

Location: Peotone Library Meeting Room (limited to six board members for public safety/masks required) or Google Meet. The Meeting will be held remotely using internet conferencing software apps. This procedure is being followed pursuant to the Illinois Governor's "Executive Order" suspending certain provisions of the Illinois "Open Meetings Act" (i.e. 5 ILCS 120/2.01; 5 ILCS 120/7). The public can access the meeting remotely via Internet Meeting ID: meet.google.com/qfd-usic-tvz. Phone Numbers (US) +1 617-675-4444 PIN: 152 304 207 9088#

Call to Order: 6:30 pm by J. Mills, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by J. Mills, Library Board President: Ann Marie Nagel: present. D. Ladislas: present via Google Meets, K. LeClaire: present, M. Cann: present, S. Gall: present, J. Mills: present.

Others attending: Noreen Bormet: Library Director, present. Ruth Welzen: Bookkeeper, present via Google Meets.

Public Forum: None attending.

Minutes –

Approval of: **Regular Board Meeting Minutes: June 16, 2020: Corrections:**

- Under New Business: Change 5 persons to 1 sq. ft. to 1,000 sq. ft.
- Change wording: All furniture is out to All furniture is removed.

Trustee Nagel motioned to approve minutes of Board Meeting June 16, 2020 with 2 corrections, no additions. The motion to approve was seconded. President Mills took roll call vote.

Trustee Nagel-aye, Trustee Ladislas-aye, Trustee Cann-aye, Trustee LeClaire –aye, Trustee Gall – aye, President Mills- aye. Ayes – 6, Absent -0, Nays – 0, Abstain -0. Motion to approve Regular Board Meeting Minutes of June 16, with corrections 2020 passes.

Bills from June 1-June 30, 2020 and July 1- July 14, 2020 Trustee Cann motioned to approve payment of bills, seconded. President Mills took roll call vote.

Trustee LeClaire –aye, Trustee Cann –aye, Trustee Gall – aye, Trustee Nagel– aye, Trustee Ladislas– aye, President Mills – aye. Ayes -6, Absent -0, Nays – 0, Abstain -0. Motion passes. Filed for audit.

Financial Report: Trustee Cann motioned to file for audit, seconded. President Mills took roll call vote.

Trustee Nagel- aye, Trustee Gall– aye, President Mills – aye, Trustee Cann –aye, Trustee LeClaire–aye, Trustee Ladislas –aye. Ayes -6, Absent 0, Nays -0, Abstain-0. Motion passes. Financial report filed for audit.

Director's Report: See attached Director's Report. Additional comments by Director Bormet:

- Reminded Board members to take recommended Harassment training, hopefully in July. Notify Director Bormet so she can print certificate of completion for Board member's file.
- Numbers of patrons coming into Library after opening July 6 lower than expected, but steady.
- Currently looking into Unique Library Services to help with unreturned Library items.
- IPLAR report due September 1, 2020 to State of Illinois Library.

RAILS News:

- L2 Learning Platform is being updated.
- New information coming in about libraries status, updating survey. Click on Lists of Libraries to keep up to date.

PrairieCat News:

- Delegate Assembly July 29, 2020 will be Virtual. Director Bormet will attend.
- Working on curbside app. Curbside pick-up is currently logged on spreadsheet.

Library Building:

- People counter at the front door not working; part is going to be replaced.
- Gate fence beginning to lean, needs to be repaired by company that installed it. Need to determine which fence belongs to Library, or which belongs to Black Diamond Company adjacent to Library.

MONEE News:

- **June 23** Meeting – Library Building information**.**
- **July 7** Zoom Meeting – Library Building information.
- Chamber of Commerce Slammer Game in July canceled.
- Chamber of Commerce Golf outing scheduled for September on hold.
- Love Monee Event will be held Saturday, August 1, 2020. Shredder for documents possibly on Saturday, July 25, Food pantry on Saturday, August 1.
- New 500,000-gallon water tower project.
- Friday July 24 and Saturday, July 25, 2020 Garage sale days to be held in Monee

PEOTONE News:

- Talking about limiting diameter of branches for branch pick-up by Village
- Temporary outdoor seating for restaurants extended until November 2020.
- Mr. Hamm elected Village President Pro Tem.
- Car Show this weekend 11-4pm Saturday July 25. In Downtown Peotone.
- Tractors for a Cure to be held August 9, 2020 2-5pm.

OLD (Unfinished) BUSINESS:

Tech Savvy Trustees: - Trustees reminded to take and complete Harassment Prevention Training Course through RAILS, or offered through Illinois State Website. July Tech Savvy assignment. Notify Director Bormet upon completion, to print Certification.

Village of Peotone- Intergovernmental Agreement-
Motion to approve by Trustee Nagel, seconded. President Mills took roll call vote.
Trustee Nagel-aye, Trustee Gall-aye, President Mills-aye, Trustee Cann-aye, Trustee LeClaire-aye, Trustee Ladislas-aye. 6-ayes, 0-nays, 0-abstain, 0-absent. Motion to approve Intergovernmental Agreement with Village of Peotone passed.

New Business

Notice of Public Hearing for Tentative Budget and Appropriations Ordinance to be published for September 15, 2020 meeting- Read by Director Bormet**.**

Motion to close regular meeting by Trustee Cann, seconded. Roll call vote taken by President Mills.
Trustee Nagel-Aye, Trustee Gall-aye, President Mills-aye, Trustee Cann-aye, Trustee LeClaire-aye, Trustee Ladislas-aye. 6-aye, 0nay, 0-abstain, 0 absent. Motion to close regular meeting passed at 7:17pm.

Closed Session pursuant to 5 ILCS 120/2: - the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Closed Session –In 7:21pm Out 7:39pm.

Trustee Nagel Motioned to reopen Regular Board Meeting, seconded. Roll Call by President Mills.
Trustee Nagel- present, Trustee Gall –present, President Mills-present, Trustee Cann-present., Trustee LeClaire-present, Trustee Ladislas-present.

Motion to approve 2020-2021 compensation rates for Library Staff by Trustee Nagel, Seconded. President Mills took roll call vote.

Trustee Nagel-aye, Trustee Gall-aye, Trustee Cann-aye, Trustee LeClaire-aye, Trustee Ladislas-aye, President Mills-aye. 6 ayes, 0 nays, 0 absent, 0 abstain. Motion to approve compensation rates for Library Staff for 2020-2021 carried.

Adjournment: Motion to adjourn by Trustee Cann seconded. Roll call vote taken by President Mills.

Trustee Nagel–aye, Trustee Gall–aye, Trustee Ladislas –aye, Trustee Cann –aye, Trustee LeClaire –aye, President Mills - aye. Ayes-6, Nays -0, Abstain -0, Absent -0. Motion to adjourn passed.

Adjournment: 7:42pm

Next Regular Board Meeting: August 18, 2020 6:30pm

Respectfully Submitted,

Karen LeClaire,
Secretary, Peotone Public Library District