

PEOTONE PUBLIC LIBRARY DISTRICT
Truth in Taxation Public Hearing – Ordinance 2020-5
November 17, 2020

Location: Peotone Library Meeting Room (limited to six board members for public safety/masks required) or Google Meet. The Meeting will be held remotely using internet conferencing software apps. This procedure is being followed pursuant to the Illinois Governor's "Executive Order" suspending certain provisions of the Illinois "Open Meetings Act" (i.e. 5 ILCS 120/2.01; 5 ILCS 120/7). The public can access the meeting remotely via Internet Meeting ID: meet.google.com/qfd-usic-tvz
Phone Numbers (US) +1 617-675-4444 PIN: 152 304 207 9088#

Call to Order: 6:31 pm by J. Mills, Library Board President.

Pledge of Allegiance to the U.S. Flag: Recited.

Roll Call: Taken by J. Mills, Library Board President: S. Gall: present, K. LeClaire: present, A.M. Nagel: absent, D. Ladislav: present via Google Meet, M. Cann: present, J. Mills: present.

Others attending: Noreen Bormet: Library Director, present. Ruth Welzen: Bookkeeper, present via Google Meet, Chris Russell: The Vedette, present via Google Meet.

Public Forum: None

Minutes: Truth in Taxation Public Hearing –Ordinance 2020-5

Trustee Gall motioned to approve Levy –Ordinance 2020-5, seconded. Roll Call Vote taken by President Mills:

Trustee Cann-Aye, Trustee Ladislav-Aye, Trustee Gall-Aye, Trustee LeClaire-Aye, President Mills-Aye, Trustee Nagel-Absent. Ayes-5 Nays-0 Absent-1 Abstain-0 Motion to approve Levy – Ordinance 2020-5 passes.

Trustee Gall motioned to Adjourn Truth in Taxation Public Hearing – Ordinance 2020-5, seconded.

Roll Call Vote taken by President Mills:

Trustee Cann –Aye, Trustee Gall –Aye, Trustee Nagel-Absent, Trustee LeClaire-Aye, Trustee Ladislav-Aye, President Mills- Aye. Ayes-5, Nays-0, Absent-1, Abstain-0.

Adjournment at 6:35 pm.

Respectively submitted,

Karen LeClaire,
Secretary, Peotone Public Library District

**Peotone Public Library District
Regular Board Meeting Minutes
November 17, 2020**

Location: Peotone Library Meeting Room (limited to six board members for public safety/masks required) or Google Meet. The Meeting will be held remotely using internet conferencing software apps. This procedure is being followed pursuant to the Illinois Governor's "Executive Order" suspending certain provisions of the Illinois "Open Meetings Act" (i.e. 5 ILCS 120/2.01; 5 ILCS 120/7). The public can access the meeting remotely via Internet Meeting ID: meet.google.com/qfd-usic-tvz
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Call to Order: 6:36pm by President Mills

Pledge to the U.S. Flag: Recited

Roll Call: Taken by President Mills:

M. Cann: Present, S. Gall: Present, D. Ladislav: Present via Google Meet, K. LeClaire: Present, J. Mills: Present, A.M. Nagel: Absent; (Joined via phone at 6:50pm to listen in).

Others Attending: Director N. Bormet: Present, Bookkeeper R. Welzen: Present via Google Meet. : Chris Russell (The Vedette): Present via Google Meet.

Public Forum: None

Regular Board Meeting Minutes: October 20, 2020:

Trustee Cann motioned to approve minutes of Regular Board Meeting October 20, 2020 with no corrections, no additions. The motion to approve was seconded. President Mills took Roll Call Vote:

Trustee Cann-aye, Trustee Gall-aye, Trustee Nagel – absent, Trustee LeClaire –aye, Trustee Ladislav-aye, President Mills- aye. Ayes – 5, Absent -1, Nays – 0, Abstain -0. Motion to approve Regular Board Meeting minutes of October 20, 2020 passes.

Bills from October 14, 2020 to November 4, 2020 and November 1, 2020 to November 10, 2020:

Following discussion, Trustee Gall motioned to approve payment of bills, seconded. President Mills took Roll Call Vote: Trustee Cann –aye, Trustee Gall–aye, Trustee Nagel – absent, Trustee LeClaire– aye, Trustee Ladislav– aye, President Mills – aye. Ayes -5, Nays -0, Abstain – 0, Absent -1. Motion passes. Filed for audit.

Financial Report: Trustee Gall motioned to file for audit, seconded. President Mills took Roll Call Vote:

Trustee Gall- aye, Trustee LeClaire– aye, Trustee Nagel -aye, Trustee Ladislav – aye, Trustee Cann –aye, President Mills–aye. Ayes -6, Absent 0, Nays -0, Abstain-0. Motion passes. Financial report filed for audit.

Director's Report: See attached Director's Report. Additional comments by Director Bormet:

- Library scheduled on calendar as Will County Polling Place for November 3, 2020 Election went well. Room will be sanitized. Submitted Care Grant to cover expense.
- Three Trustees are seeking re-election. Two Library Board Trustee positions will be open. Information sent home in Virtual Backpacks to seek Trustee candidates, notice in Vedette.
- New Activities on Library Calendar: Book Talks, Patrons can reserve, Take and Make Craft Kits, well received by adult and youth patrons, very popular.
- Working on obtaining Grant to scan historic Peotone documents.
- Requested Board to approve, as in the past, Holiday Luncheon, boxed lunches and award longevity bonuses to staff on December 15, 2020. Staff will take shifts for this lunch.
Trustee Gall motioned to approve Holiday Lunch/Longevity Bonuses on December 15, 2020, seconded. President Mills took Roll Call Vote: Trustee Cann-aye, Trustee Gall-aye, Trustee Nagel –absent, Trustee LeClaire-aye, Trustee Ladislav-aye, President Mills-aye. Ayes-5, Nays-0, Abstain-0, Absent-1. Motion passes.
- Furniture to be donated to Village – if needed.

RAILS News:

- Per Capita Grant requirements pushed back to March 2021. Keep on course with reading.
- Covid-19 update- Public Libraries , as Government entities, must each individually decide whether to stay open, curbside service, what to do , up to Boards and Directors of Libraries.

PrairieCat News:

- Will be serving the Communities with 3 day quarantines.
- Put PrairieCat App on phone. Go to Google Play, Look for Peotone Location. App will give Online Catalog, not up to date with all features.

Library Building:

- Outdoor Lighting: Struhbar Electric states outside lights are ordered. Submit bill when all phases are complete.
- Gate Company (A Fence Above the Rest) to submit bill with delay.
- Village contacted Library, looking for furniture for Public Works building. Library has chairs, couch or two if Village can use, with Board and Director Bormet's consent. Board agreed, vote not needed to donate used furniture.

MONEE News:

- Monee Village Hall closing on November 17, staff will still be working.
- Trying to do a " Drive by Santa", working on this event along with tree lighting on Friday, December 5.
- Chamber of Commerce planning Zoom Meeting for December 2, 2020 instead of annual Christmas Party.

PEOTONE News:

- Light Parade scheduled for December 12. Same Route as last year. Library will participate. Line up 4pm., parade begins 5pm. Masks required. Director Bormet will be looking into planning Library participation.
- Village Hall will be closed December 9- approximately December 23 due to Covid-19 regulations. Staff still working, phone call available.
- Village leaf Collection till December 4, 2020.

OLD (Unfinished) BUSINESS:

Tech Savvy Trustees:

- **Per Capita Grant Requirement** – using JamBoard - Google Meet - Library Google email account. Due in Dec. Board Trustees required to read Serving Our Public. Illinois Standards version 4.0.
- **State of Illinois Covid-19 Update: Governor updated today- Will County in Tier 2.** Looked at chart. Evaluation of Library use by patrons. Board discussion of the current Library use. Evaluation of Safety Guidelines discussed. Follow Director's Bormet manager meeting, Board has decided Director Bormet can decide best practice.

New Business:

- **Annual Treasurer's Report-** Discussion followed. Trustee Gall motioned to accept Annual Treasurer's Report 2020, seconded. President Mills Roll Call Vote: Trustee Gall-aye, Trustee LeClaire-aye, Trustee Cann-aye, Trustee Ladislav-aye, Trustee Nagel-absent, President Mills-aye. Ayes-5, Nays-0, Absent-1, Abstain-0. Motion carried to accept Treasurer's Report 2020. It will be posted on the Board of Trustees page of the website - the About tab.
- **Self-Checkout Systems** - In Board packet, evaluated two systems. Part of Care Grant, for Peotone Library. Trustee Gall motioned to approve, the Touchless Self-Checkout from Tech Logic, seconded. Roll Call Vote taken by President Mills: Trustee Cann-Absent (left at 7:05pm), Trustee Nagel-absent, Trustee Gall-aye, President

Mills-aye, Trustee LeClaire-aye, Trustee Ladislav-aye. Ayes-4 Nays-0, Absent-2. Abstain-0. Motion carried to approve Touchless Self-Checkout system from Tech Logic.

- Training for Serving our Public set for December 15, 2020

Adjournment: Motion to adjourn by Trustee LeClaire, seconded. Roll Call Vote taken by President Mills: Trustee Cann- absent, Trustee Gall: aye, Trustee LeClaire: aye, Trustee Nagel: absent, Trustee Ladislav: aye, President Mills: aye. 4 ayes, 0 nays, 0 abstain, 2absent. Motion to adjourn passed.

Adjournment: 7:36 pm

Next Regular Board Meeting: December 15, 2020 at 6:30pm.

Respectfully Submitted,

Karen LeClaire,
Secretary, Peotone Public Library District

